## Michigan Deptartment of Treasury 496 (2-04) Auditing Procedures Report

Local Governi	ment Type	nship	∐Vill	lage	Other	Local Governm	ent Name			County	
Audit Date		<u> </u>	1	pinion Da			Date Accou	Date Accountant Report Submitted to State:			
accordance	with th	e Sta	tement	s of th	ne Govern	mental Accou	unting Star		GASB) and th	e Uniform Rep	nents prepared in orting Format fo
We affirm t	hat:										
1. We have	e compl	ied wi	th the E	Bulletin	for the Au	ıdits of Local l	Units of Go	vernment in Mic	chigan as revise	d.	
2. We are	certified	publi	c accou	untants	registered	d to practice in	n Michigan.				
We further a			_		sponses h	ave been disc	closed in th	e financial state	ements, includir	g the notes, or i	n the report of
You must ch	neck the	applic	able bo	ox for e	ach item b	pelow.					
Yes	No	1. C	ertain (	compo	nent units/	/funds/agencie	es of the lo	cal unit are excl	uded from the f	inancial statem	ents.
Yes	No		here a 75 of 1		umulated (	deficits in one	e or more o	of this unit's un	reserved fund	palances/retaine	ed earnings (P.A
Yes	No		here a mende		ances of	non-complian	ce with the	Uniform Acco	unting and Bu	dgeting Act (P./	A. 2 of 1968, as
Yes	No							ther an order gency Municipa		he Municipal Fi	inance Act or its
Yes	No				-			do not comply amended [MC	=	requirements. (	P.A. 20 of 1943
Yes	No	6. T	he loca	al unit h	nas been d	delinquent in d	listributing	ax revenues that	at were collecte	d for another ta	ixing unit.
The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earne Yes No 7. pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during the year).						d the overfunding					
Yes	No		he loca MCL 12			dit cards and	has not a	dopted an appl	icable policy a	s required by F	P.A. 266 of 1995
Yes	No	9. T	he loca	al unit h	nas not ado	opted an inve	stment poli	cy as required b	y P.A. 196 of 1	997 (MCL 129.9	95).
We have e	nclosed	the fo	ollowin	ng:					Enclosed	To Be Forwarded	Not Required
The letter of	of comme	ents a	nd reco	ommen	dations.						
Reports on	individu	al fede	eral fina	ancial a	assistance	programs (pro	ogram aud	ts).			
Single Aud	it Report	s (ASI	_GU).								
Certified Publi	ic Accounta	ant (Firn	n Name)								
Street Addres	S							City		State ZIP Coo	
Accountant Si	gnature									Date	

## CHARTER TOWNSHIP OF SUPERIOR

REPORT ON AUDIT OF FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2005

## **CHARTER TOWNSHIP OF SUPERIOR**

## **TOWNSHIP OFFICIALS**

Supervisor - William McFarlane Clerk - Kay Williams Treasurer - Brenda McKinney

## **BOARD OF TRUSTEES**

William McFarlane
Kay Williams
Brenda McKinney
Nancy Caviston
David Phillips
Lisa Lewis
Rodrick Green

## **LEGAL COUNSEL**

Reading, Etter & Lillich Hamilton, McDonald & Carter

## **TOWNSHIP AUDITORS**

Pfeffer, Hanniford & Palka Certified Public Accountants

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## PFEFFER • HANNIFORD • PALKA Certified Public Accountants

John M. Pfeffer, C.P.A. Patrick M. Hanniford, C.P.A. Kenneth J. Palka, C.P.A.

Members: AICPA Private Practice Companies Section MACPA 225 E. Grand River - Suite 104 Brighton, Michigan 48116-1575 (810) 229-5550 FAX (810) 229-5578

April 13, 2005

Board of Trustees Charter Township of Superior 3040 North Prospect Ypsilanti, MI 48198

#### INDEPENDENT AUDITORS' REPORT

#### Honorable Board of Trustees:

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Charter Township of Superior, as of and for the year ended December 31, 2005, which collectively comprise the Charter Township of Superior's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Charter Township of Superior's management. Our responsibility is to express opinions on these financials statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Charter Township of Superior, as of December 31, 2005, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Management's Discussion and Analysis and other required supplementary information on pages 8 through 13 and 48 through 54 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Charter Township of Superior's basic financial statements. The supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplementary information, such as the combining and individual fund statements, have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The supplementary information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

PFEFFER, HANNIFORD & PALKA Certified Public Accountants

Pfeffer, Hanniford & Palka, P.C.

MANAGEMENT
DISCUSSION
AND
ANALYSIS

## Management Discussion and Analysis December 31, 2005

Within this section of Charter Township of Superior's annual financial report, the Township's management is providing a narrative discussion and analysis of the financial activities of the Township for the fiscal year ended December 31, 2005. This narrative discusses and analyzes the activity within the context of the accompanying financial statements and disclosures following this section. The discussion focuses on the Township's primary government and, unless otherwise noted, component units reported separately from the primary government are not included.

## Overview of the Financial Statements

Management's Discussion and Analysis introduces the Township's basic financial statements. The basic financial statements include government-wide financial statements, fund financial statements, and notes to the financial statements. The Township also includes in this report additional information to supplement the basic financial statements.

## Government-wide Financial Statements

The Township's annual reports include two government-wide financial statements. These statements provide both long-term and short-term information about the Township's overall status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in full accrual accounting and elimination or reclassification of internal activities.

The first of these government-wide statements is the Statement of Net Assets. This is the Township-wide statement of position presenting information that includes all the Township's assets and liabilities, with the difference reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Township as a whole is improving or deteriorating. Evaluation of the overall health of the Township may extend to various non-financial factors as well.

The second government-wide statement is the Statement of Activities which reports how the Township's net assets changed during the current fiscal year. The design of this statement is to show the financial reliance of the Township's distinct activities or functions on the revenues generated by the Township.

Both government-wide financial statements distinguish governmental activities of the Township that are principally supported by taxes and revenue sharing from the business-type activities that are intended to recover all or a significant portion of their costs through user fees and charges. Governmental activities include such activities as general government, public safety, and planning and zoning departments. Business-type activities include water & sewer system operations. Fiduciary activities such as tax collection are not included in the government-wide statements since these assets are not available to fund Township programs.

The Township's financial reporting includes all the funds of the Township (primary government) and, additionally, organizations for which the Township is accountable (component units).

#### Fund Financial Statements

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The Township uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, fund financial statements focus on the Township's most significant funds rather than the Township as a whole. Major funds are separately reported while all others are combined into a single, aggregated presentation. Individual fund data for non-major funds is provided in the combining statements later in this report.

## The Township has three kinds of funds:

Governmental funds are reported in the financial statements and encompass essentially the same functions as governmental activities in the government-wide financial statements except with a different focus on the financial activity. These statements report short-term fiscal accountability focusing on the use of spendable resources and balances of these resources available at the end of the year. They are useful in evaluating annual financing requirements of governmental programs and the commitment of spendable resources for the near-term. Since the focus of the government-wide financial statements includes a long-term view, a reconciliation of these fund balances has been completed to detail it's relation to net assets.

Proprietary funds are reported in the fund financial statements and are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Fiduciary funds are reported in the fiduciary fund financial statements, but are excluded from the government-wide statements. Fiduciary fund financial statements report resources that are not available to fund Township activities.

#### Notes to the financial statements

The accompanying notes to the financial statements provide information essential to a full understanding of both the government-wide and fund financial statements.

## Other information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information. Other supplementary information includes detail by fund for receivables, payables, transfers, and payments within the reporting entity.

Major funds are reported in the basic financial statements as discussed. Combining and individual statements and schedules for non-major funds are presented in a subsequent section of this report.

## Financial Analysis of the Township as a Whole

The Township has implemented the new financial reporting model used in this report beginning with the prior fiscal year ended December 31, 2004. Over time, as year-to-year financial information is accumulated on a consistent basis, changes in net assets may be observed and used to discuss the changing financial position of the Township as a whole.

The Township's net assets at the end of the fiscal year were \$25,554,653. This is a \$3,142,906 increase over last year's net assets of \$22,411,747.

The following tables provide a summary of the Township's financial activities and changes in net assets:

## CHARTER TOWNSHIP OF SUPERIOR SUMMARY OF NET ASSETS DECEMBER 31, 2004 & 2005

	<u> </u>	GOVERNMENTAL ACTIVITIES				
ASSETS		12/31/05		12/31/04	Increase (Decrease)	
Current and other assets Capital assets	\$	6,051,359 4,970,459	\$	6,210,896 4,786,226	\$	(159,537) 184,233
Total assets	1	11,021,818		10,997,122		24,696
LIABILITIES Other liabilities Deferred revenues Bonds and contracts payable		381,121 2,859,636 1,407,857		669,211 2,592,688 1,455,000		(288,090) 266,948 (47,143)
Total liabilities		4,648,614		4,716,899		(68,285)
NET ASSETS Invested in capital assets, net of restricted Unrestricted		3,562,602 2,810,602		3,331,226 2,948,997		231,376 (138,395)
Total net assets	<u>\$</u>	6,373,204	\$	6,280,223	\$	92,981

BUSINE	SS TYPE ACTIVI	TIES	TOTALS				
12/31/05	12/31/04	Increase (Decrease)	12/31/05	12/31/04	Increase (Decrease)		
\$ 13,285,507 13,959,374	\$ 13,454,099 10,692,582	\$ (168,592) 3,266,792	\$ 19,336,866 18,929,833	\$ 19,664,995 15,478,808	\$ (328,129) <u>3,451,025</u>		
27,244,881	24,146,681	3,098,200	38,266,699	35,143,803	3,122,896		
856,289	520,157	336,132	1,237,410 2,859,636	1,189,368 2,592,688	48,042 266,948		
7,207,143	7,495,000	(287,857)	8,615,000	8,950,000	(335,000)		
8,063,432	8,015,157	48,275	12,712,046	12,732,056	(20,010)		
6,752,231 12,429,218	3,197,582 12,933,942	3,554,649 (504,724)	10,314,833 15,239,820	6,528,808 15,882,939	3,786,025 (643,119)		
<u>\$ 19,181,449</u>	<u>\$ 16,131,524</u>	<u>\$ 3,049,925</u>	<u>\$ 25,554,653</u>	<u>\$ 22,411,747</u>	\$ 3,142,906		

## CHARTER TOWNSHIP OF SUPERIOR SUMMARY OF CHANGES IN NET ASSETS FOR THE YEARS ENDING DECEMBER 31, 2005 & 2004

	GOVERNMENTAL ACTIVITIES					
REVENUES	12/31/05	12/31/04	Increase (Decrease)			
Program revenues						
Charges for services	\$ 1,127,144	\$ 1,088,406	\$ 38,738			
Capital/operating grants and contributions	177,160	107,837	69,323			
General revenues						
State shared revenues	779,482	789,328	(9,846)			
Property taxes	2,559,567	1,976,501	583,066			
Interest	142,185	60,538	81,647			
Other	<u>157,240</u>	129,532	27,708			
Total revenues	4,942,778	4,152,142	790,636			
EXPENSES						
General government	1,564,307	1,237,927	326,380			
Building department	429,296	364,055	65,241			
Fire protection	1,608,421	1,171,310	437,111			
Police protection	731,126	692,902	38,224			
Parks and recreation	236,517	241,749	(5,232)			
Public works	185,832	210,076	(24,244)			
Library	46,000	46,000	, , ,			
Interest on long term debt	48,298	49,450	(1,152)			
Water and sewer systems						
Total expenses	4,849,797	4,013,469	836,328			
CHANGES IN NET ASSETS	92,981	138,673	(45,692)			
BEGINNING NET ASSETS	6,280,223	6,141,550	138,673			
Ending net assets	\$ 6,373,204	\$ 6,280,223	\$ 92,981			

BUSINESS TYPE ACTIVITIES					TOTALS					
Increase										Increase
_	12/31/05	_	12/31/04	<u>(</u>	Decrease)		12/31/05		12/31/04	(Decrease)
\$	2,670,355	\$	2,399,694	\$	270,661	\$	3,797,499	\$	3,488,100	\$ 309,399
Ť	3,049,016	,	5,024,991	•	(1,975,975)	•	3,226,176	Ť	5,132,828	(1,906,652)
							779,482		789,328	(9,846)
							2,559,567		1,976,501	583,066
	369,157		156,370		212,787		511,342		216,908	294,434
							157,240		129,532	27,708
	6,088,528		7,581,055		(1,492,527)		11,031,306		11,733,197	(701,891)
					,					,
							1,564,307		1,237,927	326,380
							429,296		364,055	65,241
							,		1,171,310	•
							1,608,421			437,111
							731,126		692,902	38,224
							236,517		241,749	(5,232)
							185,832		210,076	(24,244)
							46,000		46,000	(, ,==)
							48,298		49,450	(1,152)
	3,038,603	_	2,978,445	_	60,158	_	3,038,603	_	<u>2,978,445</u>	60,158
	3,038,603		2,978,445		60,158		7,888,400		6,991,914	896,486
	3,049,925		4,602,610		(1,552,685)		3,142,906		4,741,283	(1,598,377)
					,					,
	<u>16,131,524</u>		11,528,914		4,602,610		22,411,747		<u>17,670,464</u>	4,741,283
\$	19,181,449	\$	16,131,524	\$	3,049,925	\$	25,554,653	\$	22,411,747	<u>\$ 3,142,906</u>

This year the Township's governmental funds revenues and expenses did not change much when compared to the prior year. As a total, the net assets only increased \$92,981. However, when one reviews revenues and expenses individually, it appears that the Township general activities are increasing significantly. Revenues increased 19% and expenses increased almost 21% over the prior year.

The business type fund (water and sewer) continues to expand significantly. New connection fees revenue was over \$3,049,000 which gives one the realization of growth in the Township. The total connection fees consists of over \$1,721,000 cash proceeds and over \$1,327,000 of developer contributions to infrastructure of the systems.

#### Financial Analysis of the Township's Major Funds

The General Fund has a small decrease in it's fund balance of \$49,922 which consisted of transfers to other funds of \$224,983.

The fire operating fund made transfers - (out) of \$744,358 to a new reserve fund which will be used for various board designated items such as retirement, health savings, compensated absences, and equipment. The transfer reduced the fire operating fund's fund balance significantly down to \$303,356.

The building fund increased its fund balance over \$81,000 due to the hospital In the Township making some large expansions.

The law enforcement fund also increased its fund balance over \$64,000 due to some cost cutting measures.

## **General Fund Budgetary Highlights**

The General Fund adopted its budget prior to the fiscal year in accordance with Public Act 493 of 2000. Total budgeted appropriations exceeded actual expenditures by \$156,637. Expenditures are budgeted by line item, and none of these line items exceeded budgeted appropriations. The budget was amended during the year to account for immaterial economic reality discrepancies.

## Capital Asset and Debt Administration

The governmental funds of the Township purchased \$277,858 of new capital assets this year. This included \$236,777 of fire hall construction costs.

The governmental funds issued no debt during the year, but managed to extinguish \$47,143 of the \$1,500,000 previously outstanding debt related to the fire hall construction.

The business-type activities began several construction projects for the water and sewer department totaling \$2,293,930 for the year. Total capital assets improvements and equipment for the department totaled \$158,339.

The business-type activities issued no debt for the year ended December 31, 2005.

## **Economic Conditions and Future Activities**

The Township is anticipating a further drop in state revenue sharing for its general fund to continue into next year due to the declining economic environment. State Revenue Sharing is made up of two components, statutory and constitutional. The constitutional amount can not be adjusted by the state legislature and accounted for approximately 90% of the total received. The statutory amount can be adjusted by the state legislature and accounted for approximately 10% received. The Township will continue to have a very active 2006 year related to planning for new developments which will keep planning revenues and expenses high.

The Township is also continuing its expansion and improvement of the water and sewer system to meet increased user demands. There are several construction projects under way to replace infrastructure and expand the systems.

## Contacting the Township's Financial Management

This report is designed to provide a general overview of the Township's financial position and comply with finance-related regulations. If you have any further questions about this report or request additional information please contact the Charter Township of Superior at 3040 North Prospect, Ypsilanti, Michigan, 48198.

BASIC FINANCIAL STATEMENTS

## GOVERNMENT-WIDE FINANCIAL STATEMENTS

## CHARTER TOWNSHIP OF SUPERIOR STATEMENT OF NET ASSETS DECEMBER 31, 2005

	Primary		
	Governmental	Business-type	
	<u>Activities</u>	Activities	Total
ASSETS			
Cash and cash equivalents	\$ 2,971,354	\$12,783,457	\$15,754,811
Receivables			
Taxes	1,748,273		1,748,273
Special assessments	43,116		43,116
State shared revenues	262,724		262,724
Accounts	140,447	439,157	579,604
Intergovernmental	800,238	11,276	811,514
Inventory		32,057	32,057
Prepaid expenditures	85,207	19,560	104,767
Capital assets			
Land	991,001		991,001
Buildings and improvements	4,229,305	42,902	4,272,207
Utility System		13,305,410	13,305,410
Vehicles and equipment	1,281,869	296,727	1,578,596
Construction in progress		2,646,711	2,646,711
Less accumulated depreciation	<u>(1,531,716</u> )	<u>(2,332,376</u> )	(3,864,092)
Total assets	11,021,818	27,244,881	38,266,699
LIABILITIES			
Accounts payable	139,664	201,860	341,524
Accounts payable - intergovernmental	139,004	17,815	17,815
Accounts payable - intergovernmental Accrued compensated absences	241,457	31,032	272,489
Deposits	241,437	605,582	605,582
Deferred revenues	2,859,636	005,502	2,859,636
Contracts payable	2,039,030	5,330,000	5,330,000
Bonds payable	1,407,857	1,877,143	3,285,000 3,285,000
Bolius payable	1,407,037	1,077,143	
Total liabilities	4,648,614	8,063,432	12,712,046
NET ASSETS			
Invested in capital assets, net of related debt	3,562,602	6,752,231	10,314,833
Unrestricted	2,810,602	12,429,218	15,239,820
Total net assets	<u>\$ 6,373,204</u>	<u>\$19,181,449</u>	<u>\$25,554,653</u>

The accompanying notes are an integral part of the financial statements.

## CHARTER TOWNSHIP OF SUPERIOR STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2005

			Program Revenues					
Functions/Programs		Expenses		Charges for Services	Gr	perating ants and atributions	G	Capital rants and ntributions
GOVERNMENTAL ACTIVITIES								
General government Building department	\$	(1,564,307) (429,296)	\$	443,807 496,264	\$	84,046	\$	
Fire protection		(1,608,421)		39,922		1,500		
Police protection Parks and recreation		(731,126)		135,571		11 250		
Public works		(236,517) (185,832)		11,580		11,250 80,364		
Library		(46,000)				00,004		
Interest on long-term debt		(48,298)						
Total governmental activities		(4,849,797)		1,127,144		177,160		_
BUSINESS-TYPE ACTIVITIES								
Sewer and water	_	(3,038,603)		2,670,355				3,049,016
Total	\$	(7,888,400)	\$	3,797,499	\$	177,160	\$	3,049,016

General Revenues:

Property taxes

State shared revenues

Unrestricted investment earnings

Rental income

Cable franchise fees

Other income

Total general revenues

Change in net assets

Net assets, January 1, 2005

Net assets, December 31, 2005

The accompanying notes are an integral part of the financial statements.

## Net (Expenses) Revenue and Changes in Net Assets

Governmental Activities	Business-type Activities	Total
\$ (1,036,454) 66,968 (1,566,999) (595,555) (213,687) (105,468) (46,000) (48,298)	\$	\$ (1,036,454) 66,968 (1,566,999) (595,555) (213,687) (105,468) (46,000) (48,298)
(3,545,493)		(3,545,493)
	2,680,768	2,680,768
2,559,567 779,482 142,185 15,895 110,173 31,172	369,157	2,559,567 779,482 511,342 15,895 110,173 31,172
3,638,474	369,157	4,007,631
92,981	3,049,925	3,142,906
6,280,223	16,131,524	22,411,747
\$ 6,373,204	<u>\$ 19,181,449</u>	\$ 25,554,653

FUND FINANCIAL STATEMENTS

## CHARTER TOWNSHIP OF SUPERIOR BALANCE SHEET GOVERNMENTAL FUNDS DECEMBER 31, 2005

	General <u>Fund</u>	Fire Fund	Law Fund
ASSETS			
Assets  Cash and cash equivalents	\$ 556,031	\$ 487,095	\$ 155,986
Accounts receivable - taxes	260,426	1,041,506	446,341
Accounts receivable - special assessments	200,420	1,041,000	440,041
Accounts receivable - state shared	262,724		
Due from other funds	202,096	448,833	192,349
Accounts receivable - other	127,480	93	11,776
Prepaid expenditures	29,240	<u>51,669</u>	
Total assets	<u>\$ 1,437,997</u>	\$ 2,029,196	\$ 806,452
LIABILITIES AND FUND BALANCE Liabilities Accounts payable	\$ 104,802	\$ 19,083	\$ 3,487
Deferred revenue	423,382	1,693,205	725,629
Due to other funds	7,917	<u>13,552</u>	
Total liabilities	536,101	1,725,840	729,116
FUND BALANCE			
Fund Equity Reserved:			
Park land development			
Unreserved			
Designated	21,452	000.050	77.000
Undesignated	<u>880,444</u>	303,356	77,336
Total fund equity	901,896	303,356	77,336
Total liabilities and fund equity	<u>\$ 1,437,997</u>	\$ 2,029,196	\$ 806,452

The accompanying notes are an integral part of the financial statements.

Building Fund		Other Non-major <u>Funds</u>	Totals
\$	772,003	\$ 1,000,239	\$ 2,971,354
		43,116	1,748,273 43,116 262,724
	1,548	46,012	890,838
	,	1,098	140,447
	2,176	2,122	85,207
\$	775,727	<u>\$ 1,092,587</u>	\$ 6,141,959
\$	2,910	\$ 9,382 17,420	\$ 139,664 2,859,636
	9,040	60,091	90,600
	11,950	86,893	3,089,900
		12,414	12,414
	319,246	741,700	1,082,398
	444,531	<u>251,580</u>	1,957,247
	763,777	1,005,694	3,052,059
\$	775,727	<u>\$ 1,092,587</u>	<u>\$ 6,141,959</u>

## CHARTER TOWNSHIP OF SUPERIOR RECONCILIATION OF STATEMENT OF NET ASSETS OF GOVERNMENTAL FUNDS TO THE BALANCE SHEET DECEMBER 31, 2005

Amounts reported for governmental activities in the Statement of Net Assets are different because:

Total fund balance per balance sheet \$ 3,052,059

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds:

 Historical cost
 \$6,502,175

 Depreciation
 (1,531,716)

Capital assets net of depreciation 4,970,459

Some liabilities are not due and payable in the current period and therefore are not reported in the funds. This includes:

Bonds payable (1,407,857)
Compensated absences (241,457)

Total (1,649,314)

Net assets of governmental activities \$ 6,373,204

The accompanying notes are an integral part of the financial statements.

# CHARTER TOWNSHIP OF SUPERIOR COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE YEAR ENDED DECEMBER 31, 2005

	General Fire Fund Fund		Law Fund	
REVENUES				
Taxes	\$ 382,029	\$ 1,524,252	\$ 653,286	
Special assessments				
Licenses and permits			22.225	
Law enforcement	17.000		88,885	
Accounting fees	17,600			
Trailer fees	4,307			
Cable fees	110,173			
State shared revenue	779,482			
Departmental fees Planning department professional fees	7,050			
Summer tax levy	321,479 19,895			
Solid waste	1,110			
Building department	45,234			
ROW fees	9,534			
Ordinance fees	2,665			
Release of liability	14,933	36,222	15,000	
Donations	84,046	1,500	10,000	
Charges for services	3 1,3 13	3,700		
Rental income		3,: 33		
Administration fees				
Fines and forfeitures			31,686	
Interest income	65,064	25,575	6,709	
Other income	4,045	453	143	
Reimbursement	11,949	10,407		
Total revenues	1,880,595	1,602,109	795,709	
EXPENDITURES				
Elected officials	486,283			
General government	1,063,944			
Roads	109,307			
Library	46,000			
Building department	10,000			
Fire protection		1,623,392		
Fire building construction		,,,,,,,,,		
Parks and recreation				
Law enforcement			731,126	
Side street maintenance			,	
Utilities				
Total expenditures	1,705,534	1,623,392	731,126	
Excess (deficiency) of revenues				
over (under) expenditures	175,061	(21,283)	64,583	
· , .		,		
OTHER FINANCING SOURCES (USES)				
Transfers in (out)	(224,983)	<u>(744,358)</u>		
Excess (deficiency) of revenues				
over expenditures and other				
financing sources (uses)	(49,922)	(765,641)	64,583	
FUND BALANCE, JANUARY 1, 2005	<u>951,818</u>	<u>1,068,997</u>	12,753	
FUND BALANCE, DECEMBER 31, 2005	<u>\$ 901,896</u>	<u>\$ 303,356</u>	<u>\$ 77,336</u>	

The accompanying notes are an integral part of the financial statements.

## PFEFFER, HANNIFORD & PALKA

Certified Public Accountants

Building Fund	Other Non-major <u>Funds</u>	Totals
\$ 492,824	\$ 80,364	\$ 2,559,567 80,364 492,824 88,885 17,600 4,307 110,173 779,482 7,050 321,479
3,440	11,250 11,580 15,895	19,895 1,110 45,234 9,534 2,665 66,155 96,796 15,280 15,895 3,440
18,844 4,175	25,993	31,686 142,185 8,816 <u>22,356</u>
519,283	145,082	4,942,778
437,790	27,344 236,777 220,613 20,650	486,283 1,063,944 109,307 46,000 437,790 1,650,736 236,777 220,613 731,126 20,650
437,790	<u>55,875</u> <u>561,259</u>	<u>55,875</u> <u>5,059,101</u>
81,493	(416,177)	(116,323)
	<u>969,341</u>	
81,493	553,164	(116,323)
682,284	452,530	3,168,382
<u>\$ 763,777</u>	<u>\$ 1,005,694</u>	\$ 3,052,059

## CHARTER TOWNSHIP OF SUPERIOR RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2005

Amounts reported for governmental activities in the Statement of Activities are different because:

Net change in fund balances - governmental funds

\$ (116,323)

Governmental funds report capital outlay as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their useful lives as depreciation expense. The amount by which capital outlays exceeded depreciation is as follows:

Capital outlay	\$ 277,858
Depreciation expense	(91,955)
Disposal of asset	 (1,670)

Net 184,233

Repayment of bond and contract payable is an expenditure in the governmental funds, but the repayment deducts long-term liabilities

in the Statement of Net Assets.

Repayment of bonds payable 47,143

Accrued absences for vacation and sick time for the employees is Recorded on the Statement of Net Assets

Accrued absences at December 31, 2005
Accrued absences at December 31, 2003
(241,457)
219,385

Net <u>(22,072)</u>

Change in net assets of governmental activities \$ 92,981

## CHARTER TOWNSHIP OF SUPERIOR PROPRIETARY FUND - WATER AND SEWER FUND STATEMENT OF NET ASSETS DECEMBER 31, 2005

## **ASSETS**

CURRENT ASSETS				
Cash and cash equivalents	\$	1,233,087		
Due from other funds	Ψ	11,276		
Accounts receivable - billing		360,653		
Accounts receivable - other		78,504		
Prepaid expenses		19,560		
Inventory		32,057		
inventory		32,037		
Total current assets			\$	1,735,137
RESTRICTED ASSETS				
Cash and cash equivalents				11,550,370
Odon drid odon oquivalonio				11,000,070
PROPERTY, PLANT, EQUIPMENT AND CONSTRUCTION IN PROGRESS				
Building		42,902		
Water and sewer systems		12,421,925		
Equipment and improvements		777,985		
Office improvements		16,460		
Office equipment		62,565		
Vehicles		217,702		
Metering program		105,500		
Construction in progress		2,646,711		
Condition in progress		16,291,750		
Less accumulated depreciation		2,332,376		
		_,,		
Net property, plant and equipment				13,959,374
Total assets				27,244,881
<u>LIABILITIES</u>				
CURRENT LIABILITIES				
Accounts payable		201,860		
Accrued sick and vacation		31,032		
Customer deposits		605,582		
Contract payable (from restricted assets)		235,000		
Bonds payable (from restricted assets)		65,714		
Due to other funds		17,81 <u>5</u>		
Due to other funds		17,013		
Total current liabilities				1,157,003
				.,,
LONG-TERM LIABILITIES				
Contract payable (from restricted assets)		5,095,000		
Bonds payable (from restricted assets)		1,811,429		
Total long term liabilities				6,906,429
Total liabilities				8,063,432
NET ASSETS				
NET ASSETS				
Invested in capital assets, net of related debt		6,752,231		
Unrestricted		12,429,218		
Officonficion	_	12,720,210		
Total net assets			\$	19,181,449
			*	

## PFEFFER, HANNIFORD & PALKA

The accompanying notes are an integral part of the financial statements.

## CHARTER TOWNSHIP OF SUPERIOR PROPRIETARY FUND, WATER AND SEWER FUND STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS FOR THE YEAR ENDED DECEMBER 31, 2005

OPERATING REVENUES Charges for services	\$ 2,532,528
Meter sales Other revenues	77,939 59,888
Total operating revenues	<u>2,670,355</u>
OPERATING EXPENSES	
Water and sewer purchases	1,604,091
Depreciation	354,464
Operating supplies and meters	107,105
Office expenses	7,956
Professional services	14,516
Salaries and wages Payroll taxes	352,668 27,560
Taxable benefits	16,443
Health insurance	66,493
Pension	33,397
Telephone	10,349
Insurance	15,057
Transportation	8,197
Utilities	4,820
Repairs and maintenance	86,268
Publications	4,637
Office rent	9,391
Memberships and dues	2,919
Computer expenses	9,086
Training and other employee expense	4,266
Uniforms	2,118
Health savings expense	9,000
Leased equipment	5,110
Total operating expenses	<u>2,755,911</u>
OPERATING (LOSS)	(85,556)
NON-OPERATING REVENUES AND (EXPENSES)	
Interest income - operations	40,826
Interest income - restricted	328,331
Interest expense - debt	(282,198)
Agency fees - debt	<u>(494</u> )
Total non-operating revenues and (expenses)	<u>86,465</u>
Income before capital contributions	909
CAPITAL CONTRIBUTIONS	
Connection fees - cash	1,721,693
Developer non-cash contributions	1,327,323
'	
Total capital contributions	<u>3,049,016</u>
Change in net assets	3,049,925
NET ASSETS, JANUARY 1, 2005	16,131,524
NET ASSETS, DECEMBER 31, 2005 The accompanying notes are an integral part of the financial statements.	<u>\$ 19,181,449</u>

# CHARTER TOWNSHIP OF SUPERIOR WATER AND SEWER FUND STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2005

CASH FLOWS FROM (USED IN) OPERATING ACTIVITIES: Cash received from users Cash payments to employees Cash payments to suppliers	\$ 5,719,371 (352,668) (1,761,397)	
Net cash from operating activities		\$ 3,605,306
CASH FLOWS FROM (USED IN) CAPITAL AND RELATED FINANCING ACTIVITIES Interest on restricted assets Acquisition of equipment and construction Principle payments on contract payable Interest payments on contract payable	328,331 (3,621,256) (287,857) (282,692)	
Net cash (used in) capital and related financing activities		(3,863,474)
CASH FLOWS FROM INVESTING ACTIVITIES Interest on cash and cash equivalents		40,826
Net increase in cash and cash equivalents		(217,342)
CASH AND CASH EQUIVALENTS, JANUARY 1, 2005		13,000,799
CASH AND CASH EQUIVALENTS, DECEMBER 31, 2005		<u>\$12,783,457</u>
RECONCILIATION OF OPERATING (LOSS) TO NET CASH FROM (USED IN) OPERATING ACTIVITIES:		
Operating (loss) Adjustments to reconcile operating income to net cash from (used in) operating activities:		\$ (85,556)
Depreciation		354,464
Water and sewer connection fees		3,049,016
Changes in assets and liabilities		(61,225)
(Increase) in accounts receivable (Increase) in prepaid expenses		(61,225) (14,806)
(Increase) in inventory		20,076
Increase in accounts payable		(125,382)
Increase in accrued vacation and sick		(156,851)
(Decrease) in due to other funds		14,596
(Increase) in due from other funds Increase in customer deposits		7,205 603,769
case in casterner appeare		230,100
Total net cash from operating activities		\$ 3,605,306

The accompanying notes are an integral part of the financial statements.

NOTES

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FINANCIAL

STATEMENTS

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter Township of Superior was incorporated February 26, 1979, under the provision of Public Act 90 of 1976, as amended. The policies of the Charter Township of Superior conform to generally accepted accounting principles as applicable to governmental units.

The following is a summary of the more significant policies:

## A. BASIC FINANCIAL STATEMENTS

In accordance with GASB Statement No. 34 – Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments, the basic financial statements include both government-wide and fund financial statements.

The government-wide financial statements (Statement of Net Assets and Statement of Activities) report on the Township as a whole, excluding fiduciary activities. Governmental fund types are reported in the government-wide financial statements using the economic resources measurement focus and the accrual basis of accounting, which includes long-term assets and receivables as well as long-term debt and obligations. The government-wide financial statements focus more on the sustainability of the Township as an entity and the change in aggregate financial position resulting from the activities of the fiscal period. Generally, the effect of interfund activity has been removed from the government-wide financial statements.

The government-wide Statement of Net Assets reports all financial and capital resources of the Township (excluding fiduciary funds). It is displayed in a format of assets less liabilities equals net assets, with the assets and liabilities shown in order of their relative liquidity. Net assets are required to be displayed in three components: 1) invested in capital assets 2) restricted, and 3) unrestricted. Invested in capital assets, net of related debt is capital assets net of accumulated depreciation and reduced by outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. Restricted net assets are those with constraints placed on their use by either: 1) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or 2) imposed by law through constitutional provisions or enabling legislation. All net assets not otherwise classified as restricted, are shown as unrestricted. Generally, the Township would first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

The government-wide Statement of Activities demonstrates the degree to which both direct and indirect expenses of the various functions and programs of the Township are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or identifiable activity. Indirect expenses for administrative overhead are allocated among the functions and activities using a full cost allocation approach and are presented separately to enhance comparability of direct expense between governments that allocate direct expenses and those that do not. Interest on general long-term debt is not allocated to the various functions. Program revenues include: 1) charges to customers or users who purchase, use or directly benefit from goods, services or privileges provided by a particular function or program and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or program. Taxes, unrestricted investment income and other revenues not identifiable with particular functions or programs are included as general revenues. The general revenues support the net costs of the functions and programs not covered by program revenues.

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Also, part of the basic financial statements are fund financial statements for the governmental funds. The focus of the fund financial statements is on major funds, as defined by GASB Statement No. 34. Although this reporting model sets forth minimum criteria for determination of major funds (a percentage of assets, liabilities, revenues, or expenditures of fund category and of the governmental funds combined), it also gives governments the option of displaying other funds as major funds. Other non-major funds are combined in a single column on the fund financial statements.

The Township reports the following major governmental funds:

The General Fund is the Township's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Building Fund accounts for the activities related to operating the building department. This fund is primarily supported through the collection of business licenses and permits.

The Fire Fund accounts for the activities related to operating fire protection services. This fund is primarily supported through the collection of property taxes.

The Law Enforcement Fund accounts for the activities related to operating police protection services. This fund is primarily supported through the collection of property taxes and charges for services.

## B. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

The governmental fund financial statements are prepared on a modified accrual basis of accounting. To conform to the modified accrual basis of accounting, certain modifications must be made to the accrual method. These modifications are outlined below:

- 1. Revenue is recorded when it becomes both measurable and available (received within 60 days after year-end). Revenue considered susceptible to accrual includes: property taxes, sales and use taxes, licenses, fees and permits, intergovernmental revenues, charges for services and interest.
- 2. Expenditures are recorded when the related fund liability is incurred. Principal and interest on long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year.
- 3. Disbursements for the purchase of capital assets providing future benefits are considered expenditures. Bond proceeds are reported as another financing source.

With this measurement focus, operating statements present increases and decreases in net current assets and unreserved fund balances as a measure of available spendable resources.

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

This is the traditional basis of accounting for governmental funds and also is the manner in which these funds are normally budgeted. This presentation is deemed most appropriate to: 1) demonstrate legal and covenant compliance, 2) demonstrate the sources and uses of liquid resources, and 3) demonstrate how the Township's actual revenues and expenditures conform to the annual budget. Since the governmental funds financial statements are presented on a different basis than the governmental activities column of the government-wide financial statements, a reconciliation is provided immediately following each fund statement. These reconciliations briefly explain the adjustments necessary to transform the fund financial statements into the governmental activities column of the government-wide financial statements.

Fiduciary funds account for assets held by the Township in a trustee or agency capacity on behalf of others and, therefore, are not available to support Township programs. The reporting focus is upon net assets and changes in net assets and employs accounting principles similar to proprietary funds. Fiduciary funds are not included in the government-wide financial statements as they are not an asset of the Township available to support Township programs.

## C. BUDGETARY DATA

The Township approves budgets for the general and special revenue funds. Amendments made during the fiscal year are reflected in the budget column of the appropriate financial statement. The budgets are prepared on a modified accrual basis.

## D. PROPERTY TAXES

The Township property tax is levied each December 1 on the taxable valuation of property located in the township as of the preceding December 31. Taxable values are established annually by the county and are equalized by the state. Real and personal property in the Township for the 2004 levy was assessed at an adjusted taxable value of \$434,747,390. Taxes are due and payable by February 28. Delinquent real and personal property taxes are returned to the County Treasurer for collection.

5.8752

The Township levies the following millage:

Total millage

General township operations	.8752
Police	1.5000
Fire	3.5000

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

## E. CAPITAL ASSETS

Under GASB Statement No. 34, all capital assets whether owned by governmental activities or business-type activities, are recorded and depreciated in the government-wide financial statements. No long-term capital assets or depreciation are shown in the governmental funds financial statements.

Capital assets are defined as assets with an initial, individual cost of more than \$5,000 and an estimated useful life greater than one year. Land is considered a capital asset regardless of initial cost. Capital assets are recorded at cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at the estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major improvements are capitalized and depreciated over the remaining useful lives of the related capital assets.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Buildings, structures and improvements 10 to 50 years Machinery and equipment 5 to 40 years

Any capital assets transferred between funds are transferred at their net book value (cost less accumulated depreciation), as of the date of the transfer.

## F. MANAGEMENT ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

## **G. RISK MANAGEMENT**

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Township maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Township. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

#### NOTE 2 - DESCRIPTION OF REPORTING ENTITY

In accordance with Governmental Accounting Standards Board (GASB) statement number 39, all funds, agencies, and activities of Charter Township of Superior as the primary government have been included in the financial statements.

#### NOTE 3 - INTERFUND BALANCES

All interfund balances are short-term in character. Interfund transfers will be collected during the next reporting period. These amounts are reported as current assets in the governmental balance sheets. The amounts of interfund receivables and payables are as follows:

		Interfund <u>Receivables</u>		nterfund Payables
General Fund	\$	202,096	\$	7,917
Fire Fund		448,833		13,552
Street light		29,857		56,449
Building department		1,548		9,040
Law Fund		192,349		
Ground Maintenance		8,436		
Parks		43		3,642
Sewer and Water		11,276		17,815
Trust and Agency				5,390
Current tax				799,447
Payroll		16,138		5,000
Fire reserve		7,676		
Total	<u>\$</u>	918,252	\$	918,252

#### NOTE 4 - GOVERNMENTAL AND PROPRIETARY CAPITAL ASSETS

A summary of changes in governmental fund capital assets is as follows:

	Audited Balance 1/1/05	Additions	Deletions	Audited Balance 12/31/05
Land	\$ 991,001	\$	\$	\$ 991,001
Buildings Fire department General Parks Vehicles	332,440 1,454,768 207,925	2,217,549 16,623		2,549,989 1,471,391 207,925
Building department Fire department Parks Equipment	24,163 1,020,000 23,459	12,470 27,344	40,000	36,633 1,007,344 23,459
General Fire department Parks Construction – fire	47,819 28,089 112,032 <u>2,022,621</u>	12,673 13,820 <u>194,928</u>	2,217,549	60,492 41,909 112,032
	<u>\$ 6,264,317</u>	\$ 2,495,407	\$ 2,257,549	<u>\$ 6,502,175</u>
Depreciation expense General Building department Fire Parks		\$ 35,770 6,080 35,506 14,599 \$ 91,955		

Depreciation expense is being recorded in the government-wide statement of activities based upon the fund and activity utilizing the assets. The Township utilizes the straight line method to depreciate capital assets over their estimated useful lives. Depreciation expense was recorded in the general government expense portion of the Statement of Activities. There was \$1,407,857 debt related to these capital assets.

Investment in capital assets:

Historical cost	\$ 6,502,175
Less: Bonds payable	(1,407,857)
Less: Accumulated depreciation	(1,531,716)
Investment in capital assets, net of related debt	\$ 3,562,602

#### NOTE 4 - GOVERNMENTAL FUND AND PROPRIETARY CAPITAL ASSETS (continued)

A summary of changes in capital assets and depreciation for the water and sewer fund is as follows:

	Balance 1/1/05	Additions	<u>Deletions</u>	Balance 12/31/05
Building Water and Sewer Systems Equipment and Improvements Office Improvements Office equipment Vehicles Metering program	\$ 42,902 10,971,624 719,645 16,460 62,565 217,702 105,500	\$ 1,450,301 58,339		\$ 42,902 12,421,925 777,984 16,460 62,565 217,702 105,500
Total cost	12,136,398	1,508,640		13,645,038
Less accumulated depreciation	1,977,912	354,464		2,332,376
Net property, plant and equipment	10,158,486	1,154,176		11,312,662
Construction in progress	<u>534,096</u>	2,293,930	<u> 181,315</u>	2,646,711
Net property, plant, equipment and construction in progress	<u>\$ 10,692,582</u>	<u>\$ 3,448,106</u>	<u>\$ 181,315</u>	<u>\$ 13,959,373</u>

Depreciation for the systems, equipment, improvements and software is charged as an expense against operations.

Accumulated depreciation is reported on the proprietary fund balance sheet. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

Water and Sewer Systems	40 years
System Improvements	30 years
Building	30 years
Office Improvements	15 years
Equipment, Furniture and Software	7 years

#### NOTE 5 - LONG-TERM DEBT

#### A. Governmental Fund Long-Term Debt

<u>Accrued Compensated Absences</u> – The Township has recorded a liability in the Statement of Net Assets account group for compensated absences of the general, park, building and fire funds. The policies regarding compensated absences are outlined in the Township's "Rules of Employment" and the "Township Fire Department Agreement".

During 2003 the Township sold bonds totaling \$3.5M (2003 General Obligation Capital Improvement Bonds) of which \$1.5M was used to help finance the construction of a new fire hall and \$2M was used for various water and sewer projects. The \$1.5M was recorded as part of long-term debt. The \$2M was recorded as a liability in the Enterprise Water and Sewer Fund. Interest varies from 2.5% to 4.0%. The debt is payable to Comerica securities (purchaser).

The following summarizes changes in the Township's governmental funds' long-term debt for 2005:

Description	Balance 1/1/05	Additions	Deductions	Balance 12/31/05
Accrued compensated absences	\$ 219,385	\$ 22,072	\$	\$ 241,457
2003 Capital Improvement Bonds Fire Hall	1,455,000		47,143	1,407,857
Totals	<u>\$ 1,674,385</u>	\$ 22,072	<u>\$ 47,143</u>	<u>\$ 1,649,314</u>

#### B. Proprietary Fund Long-Term Debt

The Townships Water and Sewer Fund has two long-term debt obligations which are as follows:

• <u>Sanitary Sewer System No. 2 Contract Payable</u> – Superior and Ypsilanti Townships jointly reconstructed and improved various parts of a shared sewer system. The total cost was approximately \$8.9M broken out by township as follows:

Superior Township	\$ 6,350,000	71.34831%
Ypsilanti Township	2,550,000	28.65169%
Total	\$ 8,900,000	100.0%

In order to finance the project, the two townships sold bonds in the year 2000 pursuant to the provisions of Act No. 233, Public Acts of Michigan, 1955, as amended. The bonds were sold by Ypsilanti Community Utilities Authority (YCUA). The bonds are payable solely from the proceeds of contractual payments to be paid by the townships to the Authority pursuant to the contract, between the townships and the Authority. Superior Township has pledged its respective limited tax full faith and credit for the payment of its respective contractual payments. Interest ranges between 5% and 5.1% per annum.

#### NOTE 5 - LONG-TERM DEBT (continued)

 2003 Capital Improvement Bonds Payable – As previously mentioned under governmental fund long-term debt the Township sold bonds of which \$2M of proceeds were used to finance various water and sewer construction projects and was recorded separately as a liability in the water and sewer fund.

The following summarizes changes in the Township's Proprietary Fund (water and sewer) long-term debt for 2005:

Description	Balance 1/1/05	Additions	<u>Deletions</u>	Balance 12/31/05
Sanitary Sewer #2 Contract Payable	\$5,555,000	\$	\$ 225,000	\$5,330,000
2003 Capital Improvement Bonds Payable	1,940,000		62,857	1,877,143
Totals	\$7,495,000\$	<u>\$</u>	287,857 \$	7,207,143

The following is a schedule of future required principle and interest payments due from Superior Township for long-term debt:

#### Governmental Fund Long-Term Debt

		2003 Capital Improvement Bonds – Fire Hall				
<u>Year</u>	_	Total	<u>P</u>	rinciple		nterest
2006	\$	96,379	\$	49,286	\$	47,093
2007		97,263		51,429		45,834
2008		100,208		55,714		44,494
2009		100,932		57,857		43,075
2010		101,451		60,000		41,451
2011 - 2015		528,227		351,428		176,799
2016 - 2020		561,559		452,143		109,416
2021 - 2023		350,229		330,000		20,229
Total	<u>\$1</u>	,936,248	<u>\$1</u>	<u>,407,857</u>	\$	528,391

#### NOTE 5 - LONG-TERM DEBT (continued)

Dropriotory	Lana Tarm	Dobt
Proprietary	LUIIU-I <del>C</del> IIII	Deni

prietary Long-Term Debt		_			
V		Sanitary Sewer #2 Contract Payable			
<u>Year</u>	Total	<u>Principle</u>	<u>Interest</u>		
2006 2007 2008 2009 2010 2011 - 2015 2016 - 2020	\$ 505,948 509,198 506,698 508,697 509,810 2,583,840 2,660,159	\$ 235,000 250,000 260,000 275,000 290,000 1,725,000 2,295,000	\$ 270,948 259,198 246,698 233,697 219,810 858,840 365,159		
Total	\$ 7,784,350	\$5,330,000	<u>\$2,454,350</u>		
Year		al Improvement E <u>'ater and Sewer</u> Principle	Bonds -		
<u>rear</u>	<u> 10lai</u>	Philiciple	mieresi		
2006 2007 2008 2009 2010 2011 - 2015 2016 - 2020 2021 - 2023	\$ 128,504 129,683 133,612 134,575 135,269 704,302 748,747 466,972	\$ 65,714 68,571 74,286 77,143 80,000 468,571 602,858 440,000	\$ 62,790 61,112 59,326 57,432 55,269 235,731 145,889 26,972		
Total	<u>\$ 2,581,664</u>	<u>\$1,877,143\$</u>	704,521		
<u>Year</u> 2006 2007 2008	Total \$ 634,452 638,881 640,310	prietary Long-Te Principle \$ 300,714 318,571 334,286	\$ 333,738 320,310 306,024		
2009	643,272	352,143	291,129		
2010	645,079	370,000	275,079		
2011 - 2015	3,288,142	2,193,571	1,094,571		
2016 - 2020	3,408,906	2,897,858	511,048		
2021 - 2023	466,972	440,000	26,972		
Total	<u>\$ 10,366,014</u>	<u>\$7,207,143</u>	<u>\$3,158,871</u>		

#### NOTE 6 - STATEMENT OF CASH FLOWS - ENTERPRISE FUND

Pursuant to the Governmental Accounting Standards Board (GASB) statement number 9, a statement of cash flows is presented. The purpose of the statement of cash flows is to explain the change in cash and cash equivalents during the year. For purposes of the statement of cash flows, the enterprise fund considers all investments to be cash equivalents due to the highly liquid nature of the investments.

The direct method was utilized to present cash flows from operations. The following is the beginning and ending balances for cash and cash equivalents:

	1/1/05	12/31/05
Unrestricted - operations Cash and cash equivalents Restricted Cash and cash equivalents	\$ 1,362,195 	\$ 1,233,087 11,550,370
Total	\$ 13,000,799	<u>\$ 12,783,457</u>
The restricted cash and cash equivalents consists of the	following:	
Capital (construction, replacement, improvement) Bond proceeds (2005 construction fund) Debt service Eyde utility study (escrow) Section 36 - (escrow)		\$ 9,629,720 7,016 1,271,074 50,764 591,796
Total restricted cash and equivalents		<u>\$ 11,550,370</u>

#### NOTE 7 - PENSION PLAN - DEFINED CONTRIBUTION PLAN

On October 1, 1967, the Charter Township of Superior signed a single employer defined contribution pension plan with Manulife Financial in order to establish a pension plan which will provide retirement for its employees.

The employees of the fire department are covered under a separate retirement plan (defined benefit plan) as explained in the following footnote.

A defined contribution pension plan provides pension benefits in return for services rendered, provides an individual account for each participant, and specifies how contributions to the individual's account are to be determined instead of specifying the amount of benefits a participant will receive. Under a defined contribution pension plan, the benefits a participant will receive depend solely on the amount contributed to the participant's account and the returns on the investments of those contributions.

The plan year is the twelve month period beginning January 1, and ending on the following December 31.

Participants currently eligible must be 18 years of age and work no less than 20 hours per week except for certain positions which include elected officials (supervisor, treasurer, clerk and trustees) and the ordinance officer. Each participant maintains an individual account on the records of the plan. Each account reflects employer contributions, employee contributions, earnings and fees.

The vested right in each account is based upon time of service with the township for the employer's share of contributions. The employee is 100% vested upon completion of 20 months of service. The employees' share of contributions to the plan are 100% vested at all times.

The employees' contributions to the plan are made on an after tax basis. The employee must contribute 5% of his or her gross compensation annually. The employee has the option to contribute an additional after tax amount up to 10% of his or her gross compensation annually. The employer's contribution is 10% of the employees' gross compensation annually, and is non-taxable at the time of contribution. The total annual contributions are limited for each employee to the lesser of \$30,000 or 25% of total non-deferred taxable compensation.

#### NOTE 7 - PENSION PLAN - DEFINED CONTRIBUTION PLAN (continued)

The following summarizes the activity in the plan for 2005:

Total value January 1, 2005 Employer contributions Employee contributions Net investment (loss) from pooled	\$ 889,880 46,940 24,536
accounts	54,629
Total additions	126,105
Payments to participants Contract charges	(162,313) (8,764)
Total deductions	(171,077)
Total value December 31, 2005	<u>\$ 844,908</u>
Covered payroll	<u>\$ 490,720</u>
Total payroll excluding fireman's payroll	<u>\$ 1,206,552</u>

#### NOTE 8 - PENSION PLAN - DEFINED BENEFIT PLAN

The fire department of the township participates in the Michigan Municipal Employees Retirement System (MERS) which is an agent multiple-employer public employee retirement system (PERS) that is administered by the State of Michigan.

The MERS program was organized pursuant to Act No. 427, Public Acts of 1984, as amended, and the Constitution of the State of Michigan. The township has no fiduciary responsibility for the plan. All full-time employees of the fire department are eligible to participate in the plan immediately upon employment.

As of December 31, 2005 the fire department had nine covered employees and approximately 26 total employees. Covered and total payrolls for the year ended December 31, 2005 of the fire department were \$534,081 and \$495,034 respectively.

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#### NOTE 8 - PENSION PLAN - DEFINED BENEFIT PLAN (continued)

The Township is covered under benefit program B-3. The plan provides for vesting of benefits after 10 years of service. Participants may elect normal retirement at age 60, with 10 or more years of service. The plan also provides for early retirement at age 55, with 15 or more years of service, and at age 50 with 25 or more vears of service.

Employees contribute 6% of their gross wages on a calendar year basis.

The following information, which is the most current available, was extracted from the township's actuarial consultants, (Segal Company) report as of December 31, 2004 (which may be obtained at the Superior Township Hall). The amount shown as the "pension benefit obligation" is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases, estimated to be payable in the future as a result of employee service to date. The measure is the actuarial present value of credited projected benefits and is intended to (a) help users assess the plan's funding status on a goingconcern basis, (b) assess progress being made in accumulating sufficient assets to pay benefits when due, and (c) allow for comparisons among public employee retirement plans. The measure is independent of the actuarial funding method used to determine contributions to the plan.

The unfunded actuarial accrued liability was determined as part of an actuarial valuation of the plan as of December 31, 2005. Significant actuarial assumptions used in determining the unfunded actuarial accrued liability include (a) a rate of return on the investment of present and future assets of 8.0% per year compounded annually, (b) projected salary increases of 4.5% per year compounded annually, attributable to inflation, (c) additional projected salary increases ranging from 0.0% to 4.5% per year, depending on age, attributable to seniority/merit, and (d) the assumption that benefits will not increase after retirement. For the year ending December 31, 2005 Superior Township contributed \$47,087.

#### Analysis of fund progress:

VALUATION DATE	NUMBER	ANNUAL PAYROLL	ACCRUED <u>LIABILITIES</u>	VALUATION ASSETS	FUNDED PERCENT	UNFUNDED ACCRUED
1990		\$	\$ 126,375	\$ 0	0	\$ 126,375
1991			253,270	30,912	12	222,358
1992			271,655	66,830	25	204,825
1993	6	242,862	491,619	108,968	22	382,651
1994	6	254,429	545,011	152,721	28	392,290
1995	6	260,370	618,348	234,594	38	383,754
1996	6	275,251	695,418	324,617	47	370,801
1997	6	288,844	772,786	433,854	56	338,932
1998	6	309,950	885,802	551,617	62	334,185
1999	6	314,248	966,209	692,510	72	273,699
2000	6	315,410	1,097,035	817,170	74	279,865
2001	6	317,189	1,316,845	940,122	71	376,723
2002	7	414,654	1,487,259	1,002,937	67	484,322
2003	9	534,081	1,585,665	1,145,915	72	439,750
2004	9	495,034	2,749,453	1,929,568	70	819,885

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No current information could be provided for the year ended December 31, 2005

#### NOTE 8 - PENSION PLAN - DEFINED BENEFIT PLAN (continued)

At December 31, 2004, the unfunded pension benefit obligation was \$819,885, determined as follows:

Pension Benefit Obligation:	
Retirees and beneficiaries currently receiving benefits	\$ 871,028
Terminated employees not yet receiving benefits  Current employees -	153,728
Accumulated employee contributions including allocated investment income	713,852
Employer financed - Vested	1,010,845
Total actuarial accrued liability	2,749,453
Net assets available for benefits, actuarial value (Market Value is \$1,883,488)	1,929,568
Unfunded actuarial accrued liability	<u>\$ 819,885</u>
Fiscal Year Beginning	January 1
Annual Required Contribution (ARC)	\$ 105,060
Amortization Factor Used	0.053632

#### NOTE 9 - FUND BALANCE RESERVATIONS AND DESIGNATIONS

The following is a summary of all reservations and designations of fund balances for all governmental fund types.

	General Fund	Fire <u>Reserves</u>	Building Fund	Parks and Recreation	Total
RESERVED: Park land development	\$	\$	<u>\$</u>	<u>\$ 12,414</u>	<u>\$ 12,414</u>
DESIGNATED: Parkland Truck replacement Compensated absences Bond payment General reserve	21,452	436,507 200,955 97,306	41,426 <u>277,820</u>	6,932	6,932 436,507 263,833 97,306 277,820
Total designated	<u>\$ 21,452</u>	<u>\$734,768</u>	<u>\$319,246</u>	\$ 6,932	\$1,082,398

#### NOTE 10 - DEPOSITS WITH FINANCIAL INSTITUTIONS

Michigan Compiled Laws, Section 129.91, authorizes the Township to deposit and invest in the accounts of Federally insured banks, credit union, and savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or Federal Agency obligation repurchase agreements; bankers; acceptance of United States banks; commercial paper rated by two standard rating agencies within the two highest classifications, which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan. The Township's deposits and investments are in accordance with statutory authority.

The Governmental Accounting Standards Board Statement No. 3 risk disclosures for the Township's deposits and investments are as follows:

<u>Deposits</u>	Primary <u>Government</u>	Fiduciary Funds	<u>Total</u>	Bank <u>Balance</u>
Insured	\$ 300,000	\$	\$ 300,000	300,000
Uninsured and uncollateralized	<u> 15,454,811</u>	3,276,132	18,730,943	<u>19,672,996</u>
Total deposits	<u>\$ 15,754,811</u>	\$ 3,276,132	<u>\$ 19,030,943</u>	<u>\$ 19,972,996</u>

#### NOTE 11 - MERS POST EMPLOYMENT HEALTH CARE SAVINGS PROGRAM

The Township adopted the MERS post employment health care savings plan during 2005. The program is an employer sponsored program that allows employees to save money in an account that can be used for medical expenses and (or) health insurance premiums after termination of service

Beginning for January 2006 the Township contributed \$102 per employee per month to individual accounts for each employee. The employee must be considered full time status (37.5 hours per week) to be eligible. To make up for previous years of service, the Township created a compensation schedule with years of service for 15 - 25 years being weighted heavier than years 1 -14. Based on this schedule, a lump sum was deposited in each employee's account by the Township. For each employee to receive the lump sum start-up money a signed release and settlement agreement releasing the Township from a previously adopted retirement health care program was completed by each employee.

For 2005 the Township made total contributions to the program on behalf of employees of \$640,800 of which \$39,600 was applicable to 2005 and \$601,200 was applicable for years of service prior to 2005. The water and sewer fund accrued its share of years prior to 2005 in 2004 in the amount of \$160,000. The remaining governmental funds did not accrue anything in 2004.

The Township requires employees to contribute toward their account an amount based on the employee's employment class. There are more than several different classes of employees. The mandated contributions range from 2% of compensation to 50% of compensation.

#### NOTE 11 - MERS POST EMPLOYMENT HEALTH CARE SAVINGS PROGRAM (continued)

The Township contribution is subject to a vesting schedule as follows:

Employees service	Vested <u>Percentage</u>
Prior to six (6) years full time employment	0%
Six (6) years but less than nine (9) years full time employment	25%
Nine (9) years but less than twelve (12) years full time employment	50%
Twelve (12) years but less than fifteen (15) years full time employment	75%
Fifteen (15) or more years full time employment	100%

The mandated employee contributions are vested immediately and are withheld as pretax contributions.

Employees may also make elective (additional) contributions to the program on a post tax basis.

All contributions are invested in the MERS portfolio and grow tax free. When an employee retires the savings account is available for tax free reimbursement of medical expenses and (or) health insurance premiums for employees, and spouses and dependents of employees.

#### NOTE 12 - CONTINGENT LIABILITIES - LITIGATION

The Township is currently involved in several disputes related to assessment and zoning matters. Some of these disputes could result in substantial costs to the township. An estimate of the costs could not be made as of the report date.

#### NOTE 13 - ECONOMIC DEPENDENCY

The water and sewer fund is economically dependent on one unit, St. Joseph Hospital. This unit makes up for approximately 26% of the total billings of the system.

#### NOTE 14 - POST EMPLOYMENT BENEFITS

Per the 2001 – 2005 Superior Township Firefighters Contract, an employee who retires after completing twenty-five years of retirement credited service shall be eligible to receive medical insurance, as does the spouse.

A total of \$18,045 was spent this year on Retirees Health Insurance. No actuarial evaluation has been made for this program.

#### NOTE 15 - GRANT ACTIVITIES AND CONTINGENCIES

The grants have been received by the Charter Township of Superior for various fire department and parks and recreation activities. These grants are subject to financial and compliance audits by the grantors or their representatives. The audits for the year ended December 31, 2005 have not yet been completed.

### NOTE 16 - RECONCILIATION OF FUND FINANCIAL STATEMENTS <u>TO GOVERNMENT - WIDE FINANCIAL STATEMENTS</u>

Amounts reported for governmental activities in the Statement of Net Assets are different because:

Total fund balance per balance sheet

\$ 3,052,059

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds:

Historical cost	\$ 6,502,175
Depreciation	(1.531.716)

Capital assets net of depreciation 4,970,459

Some liabilities are not due and payable in the current period and therefore are not reported in the funds. These include:

 Bonds payable
 (1,407,857)

 Compensated absences
 (241,457)

 Total
 (1,649,314)

Net assets of governmental activities \$ 6,373,204

### NOTE 16 - RECONCILIATION OF FUND FINANCIAL STATEMENTS TO GOVERNMENT - WIDE FINANCIAL STATEMENTS (continued)

Amounts reported for governmental activities in the Statement of Activities are different because:

Net change in fund balances - governmental funds

(116,323)

Governmental funds report capital outlay as expenditures.

However, in the Statement of activities the cost of those assets is allocated over their useful lives as depreciation expense. The amount by which capital outlays exceeded depreciation is as follows:

Capital outlay\$ 277,858Depreciation expense(91,955)Disposal of assets(1,670)

Total 184,233

Repayment of bond and contracts payable is an expenditure in governmental funds, but the repayment reducts long-term liabilities in the Statement of Net assets

Repayment of bonds payable

47,143

Accrued absences for vacation and sick time for the employees is recorded on the Statement of Net Assets.

Accrued absences at December 31, 2005 (241,457) Accrued absences at December 31, 2003 219,385

Total (22,072)

Change in net assets of governmental activities \$ 92,981

REQUIRED
SUPPLEMENTARY
INFORMATION

### CHARTER TOWNSHIP OF SUPERIOR GENERAL FUND

#### STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2005

			dgets				Fina	ariance with Il Budget Over
DEVENUE O	_0	riginal		Final	/	<u>Actual</u>	(L	<u>Jnder)</u>
REVENUES	•				_			
Taxes	\$	382,160	\$	382,160	\$	382,029	\$	(131)
Accounting services		18,000		18,000		17,600		(400)
Trailer fees		4,900		4,900		4,307		(593)
Cable TV fees		94,000		94,000		110,173		16,173
Election reimbursement				10,509		11,949		1,440
State shared revenues		803,859		803,859		779,482		(24,377)
Departmental fees		6,000		7,000		7,050		50
Planning department professional fees		306,800		297,163		321,479		24,316
Summer tax collection fees		19,450		19,450		19,895		445
Solid waste		1,400		1,400		1,110		(290)
Interest income		15,050		47,753		65,064		17,311
Building fund contribution		40,000		46,000		45,234		(766)
ROW fees		7,569		9,534		9,534		
Ordinance violation fees		2,000		2,000		2,665		665
Release of liability				14,933		14,933		
Other income		3,590		3,591		4,045		454
Donation				84,046		84,046		
Total revenues		<u>1,704,778</u>		1,846,298		1,880,595		34,297
EXPENDITURES								
Township board		156,310		164,861		143,662		21,199
Township supervisor		75,833		91,533		91,427		106
Elections		20,100		21,157		15,808		5,349
Accountant		94,561		110,964		110,429		535
Assessor		152,178		181,633		176,452		5,181
Township attorney		24,000		51,000		39,781		11,219
Township clerk		75,931		90,331		86,350		3,981
Board of review		1,175		1,675		749		926
Township treasurer		154,837		169,237		164,844		4,393
Computer service department		46,332		47,519		41,879		5,640
Buildings and grounds		51,000		78,785		75,732		3,053
Special projects		25,210		243,379		210,093		33,286
Cemetery upkeep		1,200		1,200		1,200		
Ordinance enforcement		16,350		16,350		13,281		3,069
Planning commission		361,378		353,591		343,393		10,198
Zoning board of appeals		1,116		2,666		2,275		391
Design review board		698		698		308		390
Wetlands board		2,316		2,316		870		1,446
Roads		134,178		151,927		109,307		42,620
Solid waste management system		14,300		14,300		12,062		2,238
Transportation system		19,037		19,049		19,048		1
Economic development		1,000		1,000		•		1,000
Library		46,000		46,000		46,000		•
Contingencies		6,000		1,000		584		416
Total expenditures		<u>1,481,040</u>		1,862,171		1,705,534		156,637

# CHARTER TOWNSHIP OF SUPERIOR GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (continued) FOR THE YEAR ENDED DECEMBER 31, 2005

	Budgets Original Final			A	ctual	Variance with Final Budget Over (Under)		
Excess of revenues Excess of revenues over (under) expenditures	\$	223,738	\$	(15,873)		175,061	\$	190,934
OTHER FINANCING SOURCES (USES) Transfers (out)		(214,738)		(224,983)		(224,983)		
Excess of revenues over (under) expenditures and other financing sources (uses)		9,000		(240,856)		(49,922)		190,834
FUND BALANCE, JANUARY 1, 2005		951,818		951,818		951,818		
FUND BALANCE, DECEMBER 31, 2005	\$	960,818	\$	710,962	\$	901,896	\$	190,934

# CHARTER TOWNSHIP OF SUPERIOR BUILDING FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2005

			gets				Fina	ariance with al Budget Over
DEVENUE O	_0	<u>riginal</u>	-	Final		Actual	(U	<u>Inder)</u>
REVENUES	•	<b>5</b> 40.000	•	400 000	•	100.001	•	004
Business licenses and permits	\$	540,000	\$	492,000	\$	492,824	\$	824
Administration fees		2,000		2,000		3,440		1,440
Interest income		4,000		12,500		18,844		6,344
Inspection revenue		5,000		5,000		<u>4,175</u>		<u>(825</u> )
Total revenues		551,000		511,500		519,283	-	7,783
EXPENDITURES								
Accountant		15,000		16,400		18,187		(1,787)
Computer support		12,000		18,500		15,896		2,604
Maintenance		4,500		11,000		10,583		417
Salaries		184,499		185,999		175,174		10,825
Contract services		117,000		92,000		77,744		14,256
Training		2,000		2,000		1,565		435
Payroll taxes		14,718		14,718		14,352		366
Health insurance		15,059		51,734		50,674		1,060
Prescription reimbursement		1,087		2,287		16		2,271
Taxable benefits		16,789		14,589		15,904		(1,315)
Pension		17,645		17,645		17,322		323
Office supplies		1,500		1,500		271		1,229
Postage		2,400		2,400		1,410		990
Operating supplies		3,000		3,800		3,775		25
Equipment		5,000		0,000		0,770		20
Professional services		7,000		7,000		4,462		2,538
Telephone		4,000		4,000		2,947		1,053
Insurance		7,000		7,000		6,091		909
Transportation		9,000		6,000		3,540		2,460
Meals and lodging		2,000		200		93		107
Utilities		2,000		2,000		50		2,000
Repairs and maintenance		3,500		1,000		2,183		(1,183)
Equipment rental		3,300		1,000		333		(333)
Membership and dues		1,500		1,500		1,205		295
Books and periodicals		3,500		1,000		419		581
Printing and publishing		625		625		1,174		(549)
Equipment		020		12,470		12,470		(040)
Construction board of appeals		750		750		12,470		750
Total expenditures		453,072		478,117		437,790		40,327
Excess of revenues over								
expenditures		97,928		33,383		81,493		48,110
FUND BALANCE, JANUARY 1, 2005		682,284		682,284		682,284		
FUND BALANCE, DECEMBER 31, 2005	\$	780,212	\$	715,667	\$	763,777	\$	48,110

### CHARTER TOWNSHIP OF SUPERIOR FIRE FUND

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2005

	Budgets Original Final			
REVENUES				
Taxes	\$ 1,527,795	\$ 1,527,795	\$ 1,524,252	\$ (3,543)
Charges for services	4,000	4,000	3,700	(300)
Interest income	14,000	31,529	25,575	(5,954)
Insurance reimbursement		10,407	10,407	
Release of liability		36,222	36,222	
Other income			453	453
Donation			1,500	1,500
Total revenues	1,545,795	1,609,953	1,602,109	(7,844)
EXPENDITURES				
Salaries	586,176	593,176	584,810	8,366
Fire chief - salary	35,476	35,476	32,308	3,168
Fire marshal - salary	9,500	9,500	9,332	168
Part-time wages	20,000	32,500	30,164	2,336
Training	4,000	5,000	4,110	890
Payroll taxes	50,396	57,096	54,942	2,154
Health insurance	83,081	419,281	421,293	(2,012)
Prescription reimbursement	1,000	1,250	1,247	3
Taxable benefits	8,562	19,762	15,964	3,798
Benefit time cash out	10,000	51,550	48,372	3,178
Pension	58,000	42,407	42,849	(442)
Pension - chief	3,867	3,867	4,238	(371)
Uniform allowance	10,472	10,472	10,541	(69)
Food allowance	9,960			
Holiday allowance	6,450	6,450	6,318	132
Office supplies	2,000	500	105	395
Operating supplies	60,000	60,000	50,757	9,243
Repairs and maintenance - supplies	8,000	11,000	8,497	2,503
Professional services	17,600	17,600	13,141	4,459
Telephone	30,000	30,000	25,714	4,286
Meals and lodging	1,000	1,000	480	520
Fire prevention	1,000	1,000	419	581
Insurance and bonds	50,000	50,000	53,514	(3,514)
Utilities	25,000	29,000	28,672	328
Repairs and maintenance - equipment	40,000	40,000	48,502	(8,502)
Equipment and rental	0.500	4,500	3,074	1,426
Books and periodicals	2,500	2,500	945	1,555
Memberships and dues	3,500	3,500	1,822	1,678
Contingency	103,000	3,000	481	2,519
Debt principle	47,143	47,143	47,143	•
Debt interest	48,300	48,300 25,340	48,298	2
Equipment	15,000	25,340	25,340	
Total expenditures	1,350,983	1,662,170	1,623,392	38,778

### CHARTER TOWNSHIP OF SUPERIOR FIRE FUND

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (continued) FOR THE YEAR ENDED DECEMBER 31, 2005

	Bud Original	gets Final	Actual	Variance with Final Budget Over (Under)
Excess of revenues over expenditures	194,812	(52,217)	(21,283)	30,934
OTHER FINANCING SOURCES (USES) Transfers (out)	(194,812)	(209,984)	(744,358)	(534,374)
Excess (deficiency) of revenues over expenditures and other financing sources (uses)		(262,201)	(765,641)	(503,440)
FUND BALANCE, JANUARY 1, 2005	1,068,997	1,068,997	1,068,997	
FUND BALANCE, DECEMBER 31, 2005	<u>\$ 1,068,997</u>	\$ 806,796	\$ 303,356	<u>\$ (503,440)</u>

# CHARTER TOWNSHIP OF SUPERIOR LAW ENFORCEMENT FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2005

							W	riance rith I Budget
		Budg	gets					Over
	C	riginal		Final		Actual	(l	Jnder)
REVENUES								•
Taxes	\$	654,983	\$	654,983	\$	653,286	\$	(1,697)
Fines and forfeits		25,000		25,000		31,686		6,686
Law enforcement		88,885		88,885		88,885		
Interest		1,500		4,557		6,709		2,152
Miscellaneous income						143		143
Release of liability				15,000		15,000		
Total revenues		770,368		788,425		795,709		7,284
EXPENDITURES								
Crime Control		751,580		730,580		730,321		259
Neighborhood Watch		4,453		4,453		504		3,949
Tax chargebacks				500	_	301		199
Total expenditures		756,033		735,533		731,126		4,407
Excess (deficiency) of revenues								
over (under) expenditures		14,335		52,892		64,583		11,691
FUND BALANCE, JANUARY 1, 2005		12,753		12,753		12,753		
FUND BALANCE, DECEMBER 31, 2005	\$	27,088	\$	65,645	\$	77,336	\$	11,691

#### CHARTER TOWNSHIP OF SUPERIOR SCHEDULES OF PENSION FUNDING PROGRESS (UNAUDITED) FOR THE YEAR ENDED DECEMBER 31, 2005

In accordance with the Governmental Accounting Standards Board Statements No. 25 and 27, the following information is a required part of the basic financial statements.

#### **PARTICIPATING EMPLOYEES**

VALUATION DATE	NUMBER	ANNUAL PAYROLL	ACCRUED LIABILITIES	VALUATION ASSETS	FUNDED PERCENT	UNFUNDED ACCRUED
1990		\$	\$ 126,375	\$ 0	0	\$ 126,375
1991			253,270	30,912	12	222,358
1992			271,655	66,830	25	204,825
1993	6	242,862	491,619	108,968	22	382,651
1994	6	254,429	545,011	152,721	28	392,290
1995	6	260,370	618,348	234,594	38	383,754
1996	6	275,251	695,418	324,617	47	370,801
1997	6	288,844	772,786	433,854	56	338,932
1998	6	309,950	885,802	551,617	62	334,185
1999	6	314,248	966,209	692,510	72	273,699
2000	6	315,410	1,097,035	817,170	74	279,865
2001	6	317,189	1,316,845	940,122	71	376,723
2002	7	414,654	1,487,259	1,002,937	67	484,322
2003	9	534,081	1,585,665	1,145,915	72	439,750
2004	9	495,034	2,749,453	1,929,568	70	819,885

No current information could be provided for the year ended December 31, 2005.

SUPPLEMENTARY INFORMATION

## COMBINING FINANCIAL STATEMENTS

#### CHARTER TOWNSHIP OF SUPERIOR ALL SPECIAL REVENUE FUNDS COMBINING BALANCE SHEET DECEMBER 31, 2005

	Building Fund	Fire <u>Fund</u>	Fire <u>Reserves</u>
ASSETS ASSETS			
Cash and cash equivalents Accounts receivable - taxes Accounts receivable - special assessments	\$ 772,003	\$ 487,095 1,041,506	\$ 727,092
Due from other funds Accounts receivable - other	1,548	448,833 93	7,676
Prepaid expenditures	<u>2,176</u>	<u>51,669</u>	
Total assets	<u>\$ 775,727</u>	<u>\$ 2,029,196</u>	\$ 734,768
LIABILITIES AND FUND BALANCE			
LIABILITIES			
Accounts payable Deferred revenue	\$ 2,910	\$ 19,083 1,693,205	\$
Due to other funds	9,040	13,552	
Total liabilities	<u>11,950</u>	1,725,840	
FUND BALANCE Reserved: Park land development Unreserved:			
Designated Undesignated	319,246 444,531	303,356	734,768
Total fund equity	763,777	303,356	734,768
Total liabilities and fund equity	<u>\$ 775,727</u>	\$ 2,029,196	<u>\$ 734,768</u>

	arks and ecreation Fund	Law Enforcement Fund	Streetlight Fund	Side Street Maintenance Fund	Totals
\$	151,677 43 1,000 2,122	\$ 155,986 446,341 192,349 11,776	\$ 60,103 34,131 29,857 98	\$ 2,941 8,985 8,436	\$ 2,356,897 1,487,847 43,116 688,742 12,967 55,967
\$	154,842	\$ 806,452	<u>\$ 124,189</u>	\$ 20,362	\$ 4,645,536
\$	4,183 3,642 7,825	\$ 3,487 725,629 	\$ 5,199 56,449 61,648	\$ 17,420 ————————————————————————————————————	\$ 34,862 2,436,254 82,683 2,553,799
	12,414 6,932 127,671	77,336	<u>62,541</u>	2,942	12,414 1,060,946 1,018,377
<u> </u>	147,017	77,336 \$ 806,453	62,541 \$ 124,180	<u>2,942</u>	2,091,737 \$ 4,645,536
\$	<u> 154,842</u>	<u>\$ 806,452</u>	<u>\$ 124,189</u>	\$ 20,362	<u>\$ 4,645,536</u>

#### CHARTER TOWNSHIP OF SUPERIOR ALL AGENCY FUNDS COMBINING BALANCE SHEET DECEMBER 31, 2005

400570	Trust and Agency Fund	Current Tax Fund	Payroll Fund	Totals
ASSETS ASSETS Cash and cash equivalents Due from other funds Due from others	\$ 537,980	\$ 2,698,776	\$ 39,376 16,138 308	\$ 3,276,132 16,138 308
Total assets	\$ 537,980	<u>\$ 2,698,776</u>	\$ 55,822	\$ 3,292,578
LIABILITIES LIABILITIES Due to others Due to other funds	\$ 532,590 5,390	\$ 1,899,329 799,447	\$ 50,822 5,000	\$ 2,482,741 809,837
Total liabilities	\$ 537,980	\$ 2,698,776	\$ 55,822	\$ 3,292,578

# CHARTER TOWNSHIP OF SUPERIOR ALL SPECIAL REVENUE FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED DECEMBER 31, 2005

	Building Fund	Fire Fund	Fire Reserves	Parks and Recreation Fund
REVENUES			110001100	<u> </u>
Taxes	\$	\$ 1,524,252	\$	\$
Special assessments				
Licenses and permits	492,824	4.500		44.050
Donations Grants		1,500		11,250
Charges for services		3,700		11,580
Rental income		3,1 00		15,895
Administration fees	3,440			,
Fines and forfeitures				
Insurance reimbursement		10,407		
Release of liability Interest income	18,844	36,222 25,575	17 751	3,050
Other income	4,17 <u>5</u>	25,575 453	17,754	3,030
	1,170			
Total revenues	519,283	1,602,109	17,754	41,775
EXPENDITURES				
Building department	437,790			
Fire protection		1,623,392	27,344	
Parks and recreation Administration				61,600
Recreation				21,302
Maintenance and improvements				119,371
Buildings and grounds				18,340
Law enforcement				
Crime control				
Neighborhood watch				
Tax chargebacks Side street maintenance				
Utilities				
Total expenditures	437,790	1,623,392	27,344	220,613
·	431,130	1,023,392	21,544	220,013
Excess of revenues	0.4.400	(24.222)	(0.700)	(470,000)
over (under) expenditures	81,493	(21,283)	(9,590)	(178,838)
OTHER FINANCING SOURCES (USES)				
Transfers in (out)		(744,358)	744,358	224,983
Excess of revenues				
over (under) expenditures				
and other financing sources	81,493	(765,641)	734,768	46,145
FUND BALANCE, JANUARY 1, 2005	682,284	1,068,997		100,872
FUND BALANCE, DECEMBER 31, 2005	\$ 763,777	\$ 303,356	\$ 734,768	\$ 147,017

	Law			Side Stree	t	Totals		
En	forcement	S	treetlight	Maintenand	e _	(Memoran	dum	Only)
	Fund		<u>Fund</u>	Fund		2005		2004
\$	653,286	\$	62,944	\$	;	\$ 2,177,538 80,364	\$	1,699,771
				17,4	20	492,824		500,349
						12,750		3,775
								20,672
	88,885					104,165		101,431
						15,895		15,691
						3,440		2,250
	31,686					31,686		32,817
						10,407		
	15,000					51,222		
	6,709		1,535	2	58	73,725		26,272
	143					4,771		10,820
	_							
	795,709		64,479	<u>17,6</u>	<u>78</u>	3,058,787		2,413,848
						437,790		356,387
						1,650,736		1,187,715
						61,600		52,425
						21,302		25,919
						119,371		125,312
						18,340		31,103
	730,321					730,321		691,415
	504					504		832
	301					301		655
				20,6	50	20,650		13,400
			<u>55,875</u>			<u>55,875</u>		<u>57,923</u>
	731,126		<u>55,875</u>	20,6	<u>50</u>	3,116,790		2,543,086
	64,583		8,604	(2,9	72)	(58,003)		(129,238)
						224,983		(277,952)
	64,583		8,604	(2,9	72)	166,980		(407,190)
	12,753		53,937	5,9	14	1,924,757		2,331,947
\$	77,336	\$	62,541	\$ 2,9	<u>42</u>	\$ 2,091,737	\$	1,924,757

INDIVIDUAL FUNDS G E N E R A L F U N D

#### CHARTER TOWNSHIP OF SUPERIOR GENERAL FUND BALANCE SHEET DECEMBER 31, 2005

#### **ASSETS**

Cash and cash equivalents	\$ 556,031
Accounts receivable - taxes	260,426
Accounts receivable - state shared revenues	262,724
Accounts receivable - other	127,480
Due from other funds	202,096
Prepaid expenditures	 29,240

Total assets \$ 1,437,997

#### **LIABILITIES AND FUND BALANCE**

#### LIABILITIES

Accounts payable	\$ 104,802
Deferred revenue	423,382
Due to other funds	<u>7,917</u>

Total liabilities \$ 536,101

#### **FUND BALANCE**

Unreserved

Undesignated 880,444
Designated 21,452

Total fund balance 901,896

Total liabilities and fund balance \$ 1,437,997

# CHARTER TOWNSHIP OF SUPERIOR GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2005

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES	\$ 1,846,298	\$ 1,880,595	\$ 34,297
EXPENDITURES	1,862,171	1,705,534	156,637
Excess of revenues over expenditures before other financing sources	(15,873)	175,061	190,934
OTHER FINANCING (USES) Transfers (out)	(224,983)	(224,983)	
Excess (deficiency) of revenues over expenditures after other financing sources	(240,856)	(49,922)	190,934
FUND BALANCE, JANUARY 1, 2005	951,818	951,818	
FUND BALANCE, DECEMBER 31, 2005	<u>\$ 710,962</u>	<u>\$ 901,896</u>	<u>\$ 190,934</u>

## CHARTER TOWNSHIP OF SUPERIOR GENERAL FUND STATEMENT OF REVENUES - BUDGET AND ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2005

	ı	Budget	Actual	Fa	riance vorable avorable)
REVENUES	<u></u>		 	<u>,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,</u>	<u></u>
Taxes	\$	382,160	\$ 382,029	\$	(131)
Accounting services		18,000	17,600		(400)
Trailer fees		4,900	4,307		(593)
Cable TV fees		94,000	110,173		16,173
Election reimbursement		10,509	11,949		1,440
State shared revenues		803,859	779,482		(24,377)
Departmental fees		7,000	7,050		` ´ 50´
Planning department professional fees		297,163	321,479		24,316
Summer tax levy		19,450	19,895		445
Solid waste		1,400	1,110		(290)
Interest income		47,753	65,064		17,311
Building fund contribution		46,000	45,234		(766)
ROW fees		9,534	9,534		(100)
Ordinance violation fees		2,000	2,665		665
Release of liability		14,933	14,933		
Other income		3,591	4,045		454
Donation		84,046	 84,046		
Total revenues	\$	1,846,298	\$ 1,880,59 <u>5</u>	\$	34,297

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	P	Budget	Δ	ctual	Fav	riance vorable avorable)
TOWNSHIP BOARD		- dagot		totaai	<u>\Omega_large</u>	<u> </u>
Salaries	\$	11,000	\$	9,100	\$	1,900
Assistant wages	·	21,000	·	17,459	·	3,541
Part-time wages		800		43		757
Contract services				24		(24)
Training		1,500		1,342		158
Payroll taxes		2,510		2,241		269
Health insurance		518		1,046		(528)
Prescription Reimbursement		1,800		1,062		738
Taxable benefits		818		533		285
Pension		3,200		1,907		1,293
Unemployment taxes		7,039		7,039		
Office supplies		10,064		6,513		3,551
Postage		16,600		14,552		2,048
Professional services		7,000		4,031		2,969
Professional services - other		8,500		9,200		(700)
Telephone		8,000		9,932		(1,932)
Insurance and bonds		26,000		25,557		443
Transportation		3,200		2,868		332
Meals and lodging		1,000		402		598
Printing and publishing		4,100		3,621		479
Printing for resale		2,000		712		1,288
Printing and publishing - newsletter		6,112		6,987		(875)
Repairs and maintenance		6,600		5,241		1,359
Equipment rental		2,200		2,184		16
Books and periodicals		200		205		(5)
Memberships and dues		13,000		9,688		3,312
Bank charges		<u>100</u>		173		(73)
Total		164,861		143,662		21,199

	<u>Budget</u>	Actual	Variance Favorable <u>(Unfavorable)</u>
TOWNSHIP SUPERVISOR			
Salary	60,147	60,147	
Payroll taxes	4,914	4,829	85
Health insurance	17,269	17,244	25
Taxable benefits	4,091	3,857	234
Pension	<u>5,112</u>	<u>5,350</u>	(238)
Total	91,533	91,427	106
ELECTIONS			
Salaries	5,257	4,885	372
Exempt salary	8,000	7,358	642
Payroll taxes	500	331	169
Supplies	2,400	1,474	926
Printing and publishing	2,000	442	1,558
Professional services	1,000		1,000
Equipment	500		500
Postage	1,500	1,318	182
Total	21,157	15,808	5,349
ACCOUNTANT			
Salary	39,714	40,106	(392)
Assistant	28,314	27,748	566
Training	300	80	220
Payroll taxes	5,460	5,436	24
Health insurance	24,890	24,652	238
Taxable benefits	4,149	4,149	
Pension	7,137	7,523	(386)
Operating supplies	1,000	<u>735</u>	<u>265</u>
Total	110,964	110,429	<u>535</u>

	Budget	Actual	Variance Favorable (Unfavorable)
ASSESSOR	<u> </u>	<u> 7 totaar</u>	<u>(Omavorabic)</u>
Salary	51,184	51,184	
Assistant wages	32,500	32,243	257
Other staff	32,500	29,297	3,203
Contract services	6,100	4,395	1,705
Telephone	600		600
Training	1,200	1,078	122
Payroll taxes	8,830	8,761	69
Health insurance	31,935	30,456	1,479
Taxable benefits	2,456	4,189	(1,733)
Pension	9,728	10,592	(864)
Operating supplies	2,200	1,788	412
Transportation	1,000	1,133	(133)
Meals and lodging	700	791	(91)
Memberships and dues	700	<u>545</u>	<u>155</u>
Total	<u> 181,633</u>	<u>176,452</u>	<u>5,181</u>
TOWNSHIP ATTORNEY			
Professional services	51,000	39,781	11,219
TOWNSHIP CLERK			
Salary	53,275	53,275	
Deputy salary	1,800		1,800
Payroll taxes	4,212	2,812	1,400
Health insurance	25,716	24,936	780
Pension	<u>5,328</u>	5,327	1
Total	90,331	86,350	3,981
BOARD OF REVIEW			
Contract services	700	175	525
Salaries	500	380	120
Training	375	165	210
Transportation	100	29	<u>71</u>
Total	<u>1,675</u>	749	926

			Variance Favorable
TOWNSHIP TREASURER	<u>Budget</u>	<u>Actual</u>	(Unfavorable)
Salary	53,275	53,275	
Deputy salary	29,913	29,894	19
Treasurer assistant	27,378	26,880	498
Training	500		500
Payroll taxes	8,771	8,591	180
Health insurance	32,412	30,667	1,745
Taxable benefits	4,091	3,857	234
Pension	9,397	9,778	(381)
Operating supplies	<u>3,500</u>	1,902	<u>1,598</u>
Total	169,237	164,844	4,393
COMPUTER SERVICE DEPARTMENT			
Salaries	3,370	3,222	148
Operating supplies	15,800	13,759	2,041
Professional service	11,000	10,790	210
Equipment	16,387	13,885	2,502
Payroll taxes	276	223	53
Pension Training	351 200		351 200
Tanning Taxable benefits	13 <u>5</u>		13 <u>5</u>
Taxable beliefits	133		133
Total	47,519	41,879	5,640
BUILDINGS AND GROUNDS			
Salaries	12,980	12,075	905
Contract services	1,200	1,451	(251)
Payroll taxes	1,012	945	67
Pension	1,323	1,255	68
Taxable benefits	259	284	(25)
Operating supplies	6,300	4,922	1,378
Transportation Utilities	120 20,759	94 21,006	26 (247)
Drains	13,126	13,126	(241)
Repairs and maintenance	9,000	7,874	1,126
Equipment	12,700	12,673	27
Taxes	6	27	(21)
Total	<u>78,785</u>	75,732	3,053

	Budget	Actual	Variance Favorable <u>(Unfavorable)</u>
SPECIAL PROJECTS			
Insect control	500	228	272
Internet project	2,600	1,990	610
Growth management	2,500	3,348	(848)
Rouge/Huron general permit/project	2,000	2,612	(612)
Geddes road traffic study	41,384	37,600	3,784
Rouge watershed	7,500	7,373	127
N.E. seniors program/Meals on Wheels	4,150	2,176	1,974
Miscellaneous projects	2,400		2,400
New park and recreation building	17,160	17,160	
Non-motorized pathway	90,325	91,122	(797)
2005 building renovation	16,700	16,623	77
Sewer system environmental impact study	51,000	29,861	21,139
Ordinance compilation	3,000		3,000
Huron watershed council	2,160		2,160
Total	243,379	210,093	33,286
CEMETERY UPKEEP	1,200	1,200	
ORDINANCE ENFORCEMENT			
Salaries - ordinance enforcement	5,716	5,716	
Salary - zoning officer	5,716	5,716	
Contract services	2,000	208	1,792
Payroll taxes	887	881	6
Taxable benefits	172	171	1
Pension	1,159	589	570
Operating supplies	200		200
Transportation	500		500
Total	16,350	13,281	3,069

	Budget	Actual	Variance Favorable (Unfavorable)
PLANNING COMMISSION	<u> Duaget</u>	Actual	<u>(Onlavorable)</u>
Salaries	12,000	3,965	8,035
Assistant wages	38,916	40,896	(1,980)
Part time wages	1,500	125	1,375
Training	300	35	265
Health insurance	8,245	8,126	119
Payroll taxes	4,014	3,606	408
Taxable benefits	1,556	2,879	(1,323)
Pension	4,047	4,378	(331)
Professional services - engineering	178,940	158,839	20,101
Operating supplies		115	(115)
Professional fees - planning	101,673	117,617	(15,944)
Printing and publishing	2,400	2,812	(412)
Total	<u>353,591</u>	343,393	10,198
ZONING BOARD OF APPEALS			
Salary	1,100	720	380
Training	100		100
Contract services	1,000	1,140	(140)
Payroll taxes	16	89	(73)
Printing and publishing	<u>450</u>	326	<u>124</u>
Total	2,666	2,275	391
DESIGN REVIEW BOARD			
Salaries	300	100	200
Contract services	300	200	100
Payroll taxes	23	8	15
Printing and publishing	<u>75</u>		<u>75</u>
Total	698	308	390
WETLANDS BOARD			
Salaries	200	70	130
Payroll taxes	16	5	11
Professional services	1,000		1,000
Contract services	800	735	65
Printing and publishing	300	60	240
Total	2,316	870	1,446

DOADC	Budget	Actual	Variance Favorable <u>(Unfavorable)</u>
ROADS Roads	<u>151,927</u>	109,307	42,620
SOLID WASTE MANAGEMENT SYSTEM Recycling Bag and tag Rubbish collection	10,000 1,400 <u>2,900</u>	8,721 1,080 <u>2,261</u>	1,279 320 639
Total	14,300	12,062	2,238
TRANSPORTATION SYSTEM A.A.T.A. contract Demand response	14,233 4,816	14,221 4,827	12 (11)
Total	19,049	19,048	1
ECONOMIC DEVELOPMENT W.D.C. contract	1,000		1,000
LIBRARY Library contribution	46,000	46,000	
CONTINGENCIES Tax chargebacks	1,000	584	<u>416</u>
Total expenditures	<u>\$ 1,862,171</u>	<u>\$ 1,705,534</u>	<u>\$ 156,637</u>

BUILDING

FUND

### CHARTER TOWNSHIP OF SUPERIOR BUILDING FUND BALANCE SHEET DECEMBER 31, 2005

### **ASSETS**

ASSETS Cash and cash equivalents Prepaid expenditures Due from other funds  Total assets		\$ 772,003 2,176 1,548	<u>\$</u>	<u>775,727</u>
LIABILITIES Accounts payable Due to other funds	LIABILITIES AND FUND BALANCE	\$ 2,910 9,040		
Total liabilities			\$	11,950
FUND BALANCE Unreserved Undesignated Designated		444,531 <u>319,246</u>		
Total fund balance				763,777

<u>\$ 775,727</u>

Total liabilities and fund balance

### CHARTER TOWNSHIP OF SUPERIOR BUILDING FUND

### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2005

DEV/ENUEQ	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES Business licenses and permits Administration fees Interest Inspection revenue	\$ 492,000 2,000 12,500 5,000	\$ 492,824 3,440 18,844 4,175	\$ 824 1,440 6,344 (825)
Total revenues	511,500	519,283	7,783
EXPENDITURES Accountant Computer support Maintenance Salaries	16,400 18,500 11,000 185,999	18,187 15,896 10,583 175,174	(1,787) 2,604 417 10,825
Contract services Training Payroll taxes Health insurance	92,000 2,000 14,718 51,734	77,744 1,565 14,352 50,674	14,256 435 366 1,060
Prescription reimbursement Taxable benefits Pension Office supplies Postage	2,287 14,589 17,645 1,500 2,400	16 15,904 17,322 271 1,410	2,271 (1,315) 323 1,229 990
Operating supplies Professional services Telephone Insurance	3,800 7,000 4,000 7,000	3,775 4,462 2,947 6,091	25 2,538 1,053 909
Transportation Meals and lodging Utilities Repairs and maintenance Equipment rental	6,000 200 2,000 1,000	3,540 93 2,183 333	2,460 107 2,000 (1,183) (333)
Membership and dues Books and periodicals Printing and publishing Equipment	1,500 1,000 625 12,470	1,205 419 1,174 12,470	295 581 (549)
Construction board of appeals  Total expenditures	<u>750</u> 478,117	437,790	<u>750</u> 40,327
Excess of revenues over expenditures	33,383	81,493	48,110
FUND BALANCE, JANUARY 1, 2005	682,284	682,284	
FUND BALANCE, DECEMBER 31, 2005	<u>\$ 715,667</u>	\$ 763,777	<u>\$ 48,110</u>

FIRE

FUND

### CHARTER TOWNSHIP OF SUPERIOR FIRE FUND BALANCE SHEET DECEMBER 31, 2005

### **ASSETS**

۸	9		re
А	ここ	_	5

Cash and cash equivalents	\$ 487,095
Accounts receivable - others	93
Accounts receivable - taxes	1,041,506
Due from other funds	448,833
Prepaid expenditures	<u>51,669</u>

Total assets \$ 2,029,196

### **LIABILITIES AND FUND BALANCE**

#### LIABILITIES

Accounts payable	\$ 19,083
Deferred revenue	1,693,205
Due to other funds	 13,552

Total liabilities \$ 1,725,840

### **FUND BALANCE**

Unreserved

Undesignated <u>303,356</u>

Total fund balance <u>303,356</u>

Total liabilities and fund balance \$ 2,029,196

### CHARTER TOWNSHIP OF SUPERIOR FIRE FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

FOR THE YEAR ENDED DECEMBER 31, 2005

REVENUES	Budget	Actual	Variance Favorable (Unfavorable)
Taxes Charges for services Interest income Insurance reimbursement	\$ 1,527,795 4,000 31,529 10,407	\$ 1,524,252 3,700 25,575 10,407	\$ (3,543) (300) (5,954)
Release of liability Other income Donation	36,222	36,222 453 1,500	453 1,500
Total revenues	1,609,953	1,602,109	(7,844)
EXPENDITURES	1,662,170	1,623,392	38,778
Excess of revenues over expenditures	(52,217)	(21,283)	30,934
OTHER FINANCING (USES) Transfers (out)	(209,984)	(744,358)	(534,374)
Excess of revenues over (under) expenditures and other financing (uses)	(262,201)	(765,641)	(503,440)
FUND BALANCE, JANUARY 1, 2005	1,068,997	1,068,997	
FUND BALANCE, DECEMBER 31, 2005	<u>\$ 806,796</u>	<u>\$ 303,356</u>	<u>\$ (503,440</u> )

		Budget		Actual	Fav	riance vorable avorable)
EXPENDITURES						
Salaries	\$	593,176	\$	584,810	\$	8,366
Fire chief - salary		35,476		32,308		3,168
Fire marshal - salary		9,500		9,332		168
Part-time wages		32,500		30,164		2,336
Training		5,000		4,110		890
Payroll taxes		57,096		54,942		2,154
Health insurance		419,281		421,293		(2,012)
Prescription reimbursement		1,250		1,247		3
Taxable benefits		19,762		15,964		3,798
Benefit time cash out		51,550		48,372		3,178
Pension		42,407		42,849		(442)
Pension - chief		3,867		4,238		(371)
Uniform allowance		10,472		10,541		(69)
Holiday allowance		6,450		6,318		132
Office supplies		500		105		395
Operating supplies		60,000		50,757		9,243
Repairs and maintenance - supplies		11,000		8,497		2,503
Professional services		17,600		13,141		4,459
Telephone		30,000		25,714		4,286
Meals and lodging		1,000		480		520
Fire prevention		1,000		419		581
Insurance and bonds		50,000		53,514		(3,514)
Utilities		29,000		28,672		328
Repairs and maintenance - equipment		40,000		48,502		(8,502)
Equipment and rental		4,500		3,074		1,426
Books and periodicals		2,500		945		1,555
Memberships and dues		3,500		1,822		1,678
Tax chargebacks		3,000		481		2,519
Debt principle		47,143		47,143		
Debt interest		48,300		48,298		2
Equipment		25,340		25,340		
Total expenditures	<u>\$</u>	<u>1,662,170</u>	<u>\$</u>	<u>1,623,392</u>	\$	38,778

FIRE RESERVES
FUND

### CHARTER TOWNSHIP OF SUPERIOR FIRE RESERVES FUND BALANCE SHEET DECEMBER 31, 2005

### **ASSETS**

**ASSETS** 

Cash and cash equivalents \$ 727,092

Due from other funds \$ 7,676

Total assets <u>\$ 734,768</u>

#### **FUND BALANCE**

**FUND BALANCE** 

Designated fund balance <u>\$ 734,768</u>

## CHARTER TOWNSHIP OF SUPERIOR FIRE RESERVES FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED DECEMBER 31, 2005

REVENUES Interest	\$	17,754
EXPENDITURES Equipment		27,344
Excess of revenues over (under) expenditures		(9,590)
OTHER FINANCING SOURCES Transfers in		744,358
Excess of revenue over (under) expenditures and other financing sources		734,768
FUND BALANCE, JANUARY 1, 2005		
FUND BALANCE, DECEMBER 31, 2005	<u>\$</u>	734,768

PARKS AND RECREATION
FUND

### CHARTER TOWNSHIP OF SUPERIOR PARKS AND RECREATION FUND BALANCE SHEET DECEMBER 31, 2005

### **ASSETS**

ASSETS Cash and cash equivalents Prepaid expenditures Due from others Due from other funds  Total assets	<u>ASSETS</u>	\$ 151,677 2,122 1,000 43	<u>\$ 154,842</u>
	LIABILITIES AND FUND BALANCE		
LIABILITIES Accounts payable Due to other funds		\$ 4,183 3,642	
Total liabilities			\$ 7,825
FUND BALANCE Reserved: Park land development Unreserved: Designated Undesignated		12,414 6,932 127,671	
Total fund balance			147,017

\$ 154,842

Total liabilities and fund balance

## CHARTER TOWNSHIP OF SUPERIOR PARKS AND RECREATION FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2005

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES User fees Interest income Rental income Donations	\$ 13,261 468 15,678 650	\$ 11,580 3,050 15,895 11,250	\$ (1,681) 2,582 217 10,600
Total revenues	30,057	41,775	11,718
EXPENDITURES	260,715	220,613	40,102
Excess of revenues over (under) expenditures	(230,658)	(178,838)	51,820
OTHER FINANCING SOURCES Transfers in	224,983	224,983	
Excess of revenue over (under) expenditures and other financing sources	(5,675)	46,145	51,820
FUND BALANCE, JANUARY 1, 2005	100,872	100,872	
FUND BALANCE, DECEMBER 31, 2005	<u>\$ 95,197</u>	<u>\$ 147,017</u>	<u>\$ 51,820</u>

### CHARTER TOWNSHIP OF SUPERIOR PARKS AND RECREATION FUND STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2005

	<u> </u>	 _ Actual		Variance Favorable (Unfavorable)	
ADMINISTRATION		-			
Salaries	\$	32,718	\$ 31,908	\$	810
Operating supplies		520			520
Payroll taxes		2,846	2,622		224
Taxable benefits		1,622	1,622		
Health insurance		8,339	8,263		76
Prescription reimbursement		312	156		156
Pension		2,866	2,532		334
Insurance and bonds		1,040	1,786		(746)
Office supplies		1,904	2,478		(574)
Professional services		1,248	1,677		(429)
Professional services - accountant		6,000	6,000		, ,
Repairs and maintenance		250	•		250
Telephone		1,248	1,808		(560)
Transportation		305	150		155 <sup>°</sup>
Miscellaneous		30	430		(400)
Printing and publishing		250	 168		82
Totals		61,498	 61,600		(102)
RECREATION					
Salaries		21,069	14,188		6,881
Contract services		7,192	4,069		3,123
Payroll taxes		1,612	1,085		527
Operating supplies		5,454	931		4,523
Administration		780	12		768
Brochures and flyers		2,000			2,000
Pension		,	100		(100)
Admission fees			30		(30)
Repair and maintenance		1,000	647		353
Transportation		1,040	 240		800
Totals		40,147	 21,302		18,845

	<u>Budget</u>	Actual	Variance Favorable (Unfavorable)
MAINTENANCE AND IMPROVEMENTS	<u> </u>	Actual	(Offiavorable)
Salaries	37,658	26,700	10,958
Seasonal wages	31,497	33,721	(2,224)
Payroll taxes	5,944	4,690	1,254
Health insurance	23,878	23,297	581
Taxable benefits	1,506	1,883	(377)
Pension	3,766	2,535	1,231
Operating supplies	3,422	3,640	(218)
Uniforms	1,287	599	688
Fuel and lubricants	2,392	3,990	(1,598)
Telephone	1,575	1,203	372
Transportation	131	4	127
Utilities	577	470	107
Repairs and maintenance	2,908	4,149	(1,241)
Controlled burns	3,275	3,675	(400)
Small tools	1,300	1,673	(373)
Equipment rental	8,839	6,119	2,720
Beautification project	1,550	475	1,075
Signage	1,154	177	977
Fertilizer	252	371	(119)
Contract services	1,045		1,045
Sand/gravel	1,092		1,092
Totals	135,048	119,371	15,677
BUILDINGS AND GROUNDS			
Salaries	6,968	7,479	(511)
Payroll taxes	534	575	(41)
Utilities	7,280	7,861	(581)
Repairs and maintenance	3,640	1,286	2,354
Capital improvement	3,000		3,000
Operating supplies	<u>2,600</u>	<u>1,139</u>	<u>1,461</u>
Totals	24,022	18,340	5,682
Total expenditures	<u>\$ 260,715</u>	<u>\$ 220,613</u>	<u>\$ 40,102</u>

LAW ENFORCEMENT
FUND

### CHARTER TOWNSHIP OF SUPERIOR LAW ENFORCEMENT FUND BALANCE SHEET DECEMBER 31, 2005

### **ASSETS**

٨	00	 rc
А	22	0

Cash and cash equivalents	\$ 155,986
Accounts receivable - taxes	446,341
Accounts receivable - others	11,776
Due from other funds	192,349

Total assets \$ 806,452

### **LIABILITIES AND FUND BALANCE**

#### LIABILITIES

Accounts payable \$ 3,487
Deferred revenue \$ 725,629

Total liabilities \$ 729,116

FUND BALANCE 77,336

Total liabilities and fund balance \$ 806,452

## CHARTER TOWNSHIP OF SUPERIOR LAW ENFORCEMENT FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2005

	Budget		Actual	Variance Favorable (Unfavorable)	
REVENUES Taxes Fines and forfeits Law enforcement Interest Miscellaneous income Release of liability	:	54,983 \$ 25,000 88,885 4,557 15,000	653,286 31,686 88,885 6,709 143 15,000	\$	(1,697) 6,686 2,152 143
Total revenues	78	88,425	795,709		7,284
EXPENDITURES  Excess of revenues	7	<u>35,533</u>	731,126		4,407
over (under) expenditures		52,892	64,583		11,691
FUND BALANCE, JANUARY 1, 2005		12,753	12,753		
FUND BALANCE, DECEMBER 31, 2005	\$	<u>65,645</u> <u>\$</u>	77,336	\$	11,691

### CHARTER TOWNSHIP OF SUPERIOR LAW ENFORCEMENT FUND STATEMENT OF EXPENDITURES - BUDGET AND ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2005

	Budget	Actual	Variance Favorable <u>(Unfavorable)</u>	
EXPENDITURES				
Crime Control			_	
Contract services	\$ 711,080	\$ 711,080	\$	
Operating supplies	100	47	53	
Professional services	13,000	13,503	(503)	
Printing and publishing	1,000		1,000	
Utilities	5,100	5,246	(146)	
Repairs and maintenance		145	(145)	
Building additions and improvements	300	300		
Totals	730,580	730,321	259	
Neighborhood Watch				
Salaries	2,000	468	1,532	
Social security	153	36	117	
Operating supplies	600		600	
Transportation	100		100	
Printing and publishing	800		800	
Postage	800		800	
Totals	4,453	504	3,949	
Contingencies				
Tax chargebacks	500	301	199	
Total expenditures	<u>\$ 735,533</u>	<u>\$ 731,126</u>	<u>\$ 4,407</u>	

STREETLIGHT FUND

### CHARTER TOWNSHIP OF SUPERIOR STREETLIGHT FUND BALANCE SHEET DECEMBER 31, 2005

### **ASSETS**

ASSETS Cash and cash equivalents Accounts receivable - special assessments Due from other funds Due from others	\$ 60,103 34,131 29,857 98		
Total assets		<u>\$</u>	124,189
<u>LIABILITIES AND FUND BALANCE</u>			
LIABILITIES Accounts payable Due to other fund	\$ 5,199 56,449		
Total liabilities		\$	61,648
FUND BALANCE		_	62,541

\$ 124,189

Total liabilities and fund balance

# CHARTER TOWNSHIP OF SUPERIOR STREETLIGHT FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2005

	Budget	Actual	Variance Favorable <u>(Unfavorable)</u>
REVENUES Special assessments Interest income	\$ 56,570 200	\$ 62,944 1,535	\$ 6,374 1,335
Total revenues	56,770	64,479	7,709
EXPENDITURES Utilities Professional services Miscellaneous expense	52,664 1,106	55,358 500 <u>17</u>	(2,694) 606 (17)
Total expenditures	53,770	55,875	(2,105)
Excess of revenues over (under) expenditures	3,000	8,604	5,604
FUND BALANCE, JANUARY 1, 2005	53,937	53,937	
FUND BALANCE, DECEMBER 31, 2005	\$ 56,937	<u>\$ 62,541</u>	<u>\$ 5,604</u>

SIDE STREET
MAINTENANCE
FUND

### CHARTER TOWNSHIP OF SUPERIOR SIDE STREET MAINTENANCE FUND BALANCE SHEET DECEMBER 31, 2005

### **ASSETS**

ASSETS Cash Due from other funds Accounts receivable - special assessments	\$	2,941 8,436 8,985
Total assets	<u>\$</u>	20,362
<u>LIABILITIES AND FUND BALANCE</u>		
LIABILITIES		
Deferred revenues	\$	17,420
FUND BALANCE		2,942
Total liabilities and fund balance	<u>\$</u>	20,362

### CHARTER TOWNSHIP OF SUPERIOR SIDE STREET MAINTENANCE FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2005

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES Special assessments Interest income	\$ 17,420 21	\$ 17,420 258	\$ 237
Total revenues	<u> 17,441</u>	17,678	237
EXPENDITURES Contract services Project costs Operating supplies	13,650 7,410 <u>20</u>	13,400 7,250	250 160 
Total expenditures	21,080	20,650	430
Excess of revenues over expenditures	(3,639)	(2,972)	667
FUND BALANCE, JANUARY 1, 2005	5,914	5,914	
FUND BALANCE, DECEMBER 31, 2005	\$ 2,27 <u>5</u>	<u>\$ 2,942</u>	<u>\$ 667</u>

FIRE HALL
CONSTRUCTION
FUND

### CHARTER TOWNSHIP OF SUPERIOR FIRE HALL CONSTRUCTION FUND BALANCE SHEET DECEMBER 31, 2005

### **ASSETS**

**ASSETS** 

Cash and cash equivalents \$\frac{\$58,426}{}\$

**FUND BALANCE** 

FUND BALANCE <u>\$ 58,426</u>

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## CHARTER TOWNSHIP OF SUPERIOR FIRE HALL CONSTRUCTION FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED DECEMBER 31, 2005

REVENUES Interest income	\$	3,396
EXPENDITURES Project costs	_	236,777
Excess of revenues Over (under) expenditures		(233,381)
FUND BALANCE, JANUARY 1, 2005		
FUND BALANCE, DECEMBER 31, 2005		291,807
	\$	58,426

WATER AND SEWER FUND

### CHARTER TOWNSHIP OF SUPERIOR WATER AND SEWER FUND SCHEDULE OF OPERATIONS - BUDGET AND ACTUAL FOR THE YEAR ENDED DECEMBER 31, 2005

	<u>Budget</u>	Actual	Variance Favorable <u>(Unfavorable)</u>
REVENUES			
Developer non-cash contributions	\$	\$ 1,327,323	\$ 1,327,323
Connection fees - cash	•	1,721,693	1,721,693
Charges for services	2,638,877	2,532,528	(106,349)
Interest income	326,598	369,157	42,559
Other revenue	65,032	59,888	(5,144)
Meter sales	50,000	77,939	27,939
Total revenues and receipts	\$ 3,080,507	\$ 6,088,528	\$ 3,008,021
EXPENSES			
Depreciation	\$ 346,825	\$ 354,464	\$ (7,639)
Salaries	356,546	352,668	3,878
Training and other employee expenses	6,000	4,266	1,734
Payroll taxes	28,000	27,560	440
Health insurance	76,283	75,493	790
Taxable benefits	17,000	16,443	557
Pension	35,000	33,397	1,603
Office expenses	9,800	7,956	1,844
Operating supplies and meters	100,000	107,105	(7,105)
Water and sewer purchases	1,695,000	1,604,091	90,909
Professional	25,600	14,516	11,084
Telephone	12,000	10,349	1,651
Insurance	15,500	15,057	443
Transportation	9,000	8,197	803
Printing and publishing	5,000	4,637	363
Utilities	5,000	4,820	180
Repairs and maintenance	79,000	86,268	(7,268)
Office rent	9,391	9,391	
Membership and dues	4,000	2,919	1,081
Interest expense - debt		282,692	(282,692)
Computer expenses	10,000	9,086	914
Uniforms	3,000	2,118	882
Leased equipment	5,000	<u>5,110</u>	(110)
Total expenses and disbursements	<u>\$ 2,852,945</u>	<u>\$ 3,038,603</u>	<u>\$ (185,658</u> )

This schedule is prepared on a <u>budgetary basis</u> for the operating accounts of the enterprise fund and as such <u>does not</u> present the results of operations on the <u>basis of generally accepted accounting principles</u> but is presented for supplemental information.

### CHARTER TOWNSHIP OF SUPERIOR COMPARATIVE STATEMENT OF REVENUES AND EXPENSES OPERATING ACCOUNTS ONLY FOR THE YEARS ENDED DECEMBER 31, 2005, 2004, 2003, 2002

	2005	2004	2003	2002
DEV/ENUEC				
REVENUES	<b>ሲ ጋ 530 500</b>	Ф 0.00E 44.4	Ф 0.000.000	Ф 4.0E0.0E0
Charges for services	\$ 2,532,528	\$ 2,265,414	\$ 2,003,028	\$ 1,952,259
Meter sales and other revenue	<u>137,827</u>	<u>134,280</u>	123,212	40,083
Total revenues	2,670,355	2,399,694	2,126,240	1,992,342
EXPENSES				
Water and sewer purchases	1,604,091	1,423,004	1,199,998	1,204,163
Operating supplies and meters	107,105	123,512	96,075	30,755
Office expenses	7,956	13,563	6,502	8,778
Professional services	14,516	46,749	39,696	37,458
Salaries and wages	352,668	345,953	294,658	198,672
Payroll taxes	27,560	26,976	23,150	16,301
Taxable benefits	16,443	14,511	11,245	15,220
Health insurance	66,493	77,568	65,537	41,827
Pension	33,397	28,952	26,920	19,046
Telephone	10,349	10,431	9,972	7,701
Insurance	15,057	18,606	9,396	16,382
Transportation	8,197	5,293	3,621	2,185
Utilities	4,820	4,439	5,619	5,024
Repairs and maintenance	86,268	56,947	58,339	32,203
Printing and publishing	4,637	3,564	3,224	3,636
Office rent	9,391	9,030	8,600	8,190
Memberships and dues	2,919	3,227	1,017	3,485
Computer expenses	9,086	10,717	4,173	5,284
Training and other employee expe		2,882	5,929	2,269
Uniforms	2,118	3,067	2,311	1,470
Health savings expense	9,000			
Lease equipment	<u>5,110</u>			
Total expenses	2,401,447	2,228,991	1,875,982	1,660,049
Net revenues over				
expenses	<u>\$ 268,908</u>	<u>\$ 170,703</u>	<u>\$ 250,258</u>	<u>\$ 332,293</u>

This schedule only includes operating revenues and expenses (excludes connection fees revenue, interest income, depreciation expense, and interest expense) and as such does not present results of operations on the basis of generally accepted accounting principles but is presented for supplementary information.

TRUST AND
AGENCY FUND

### CHARTER TOWNSHIP OF SUPERIOR TRUST AND AGENCY FUND BALANCE SHEET DECEMBER 31, 2005

**ASSETS** 

**ASSETS** 

Cash and cash equivalents \$\\\\$537,980\$

**LIABILITIES** 

LIABILITIES

Due to others \$ 532,590
Due to other funds \$ 5,390

Total liabilities \$ 537,980

CURRENT TAX

### CHARTER TOWNSHIP OF SUPERIOR CURRENT TAX FUND BALANCE SHEET DECEMBER 31, 2005

**ASSETS** 

**ASSETS** 

Cash and cash equivalents \$ 2,698,776

**LIABILITIES** 

LIABILITIES

 Due to others
 \$ 1,899,329

 Due to other funds
 799,447

Total liabilities \$ 2,698,776

PAYROLL FUND

### CHARTER TOWNSHIP OF SUPERIOR PAYROLL FUND BALANCE SHEET DECEMBER 31, 2005

### **ASSETS**

**ASSETS** 

Cash and cash equivalents\$ 39,376Due from others308Due from other funds16,138

Total assets \$ 55,822

### **LIABILITIES**

LIABILITIES

Due to others\$ 50,822Due to other funds5,000

Total liabilities <u>\$ 55,822</u>

#### CHARTER TOWNSHIP OF SUPERIOR

COMMENTS

AND

RECOMMENDATIONS

FOR THE YEAR ENDED DECEMBER 31, 2005



### PFEFFER • HANNIFORD • PALKA Certified Public Accountants

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April 13, 2005

Board of Trustees Charter Township of Superior 3040 North Prospect Road Ypsilanti, Michigan 48198

Honorable Board of Trustees:

In planning and performing our audit of the general purpose financial statements of the Charter Township of Superior for the year ended December 31, 2005, we considered the Township's internal control in order to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on internal control.

During our audit we became aware of several matters which we would like to discuss with you. Those matters are as follows:

### 1. COMMENT

There was a \$10,000 donation to the Parks and Recreation Department. The "thank you" letter to the donor from the Parks and Recreation Department was not in accordance with IRS regulations.

#### RECOMMENDATION

For the benefit of the donor we suggest in these situations the Township write a "thank you" letter in accordance with IRS guidelines. This would give the donor a document which would serve as a basis to take a tax deduction. We also suggest the Governing Board approve and receive the donation as well as approve an appropriate thank you letter.

#### 2. COMMENT

The due to and due from accounts did not reconcile between all funds. Various insurance expenses recorded in the general ledger were difficult to reconcile with source documents (invoices from vendors).

#### **RECOMMENDATION**

We have discussed the above with the accountant and were able to reconcile the various amounts. In the future the accountant has agreed to prepare reconciliations verifying the amounts are correct.

#### 3. COMMENT

While auditing disbursements we found one 1099 was not issued to a limited liability company which was paid over \$600 for the year.

#### **RECOMMENDATION**

1099's should be issued to all individuals, partnerships, and limited liability companies that provide services and are paid over \$600 for the calendar year.

#### 4. COMMENT

Currently the accountant inputs receipts into the general ledger via journal entries.

#### RECOMMENDATION

We suggest the Township consider importing the data from the receipting system into the general ledger system. This would save time and use more of the capabilities of the accounting system.

This letter does not affect our report dated April 13, 2005, on the financial statements of the Charter Township of Superior.

We have already discussed these comments and recommendations with various township personnel, and we will be pleased to discuss them in further detail at your convenience.

This report is intended solely for the information and use of the Board of Trustees, and management of the Charter Township of Superior.

PFEFFER, HANNIFORD & PALKA

Pfeffer, Hanniford & Palka, P.C.

Certified Public Accountants